## **SECTION 1 LISTENING AND SPEAKING**

General Objectives: The student will

- 1.
- articulate speech sounds and words correctly. develop confidence and skills in listening and speaking. increase his/her ability to express himself/herself orally. 2. 3.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 1	The student will be able to:			
PURE VOWEL SOUNDS	1.1.1 make the pure vowel sounds correctly in isolation as well as in context.	Differences between the various vowel sounds:	Students listen to the target sound in context from recorded cassette :	Students classify words pronounced by the teacher according to the
		/i/ as in <u>fit</u> , <u>bit</u> , <u>sit</u> , <u>kit</u>	Provide model pronunciation or use tape/cassette recorders.	vowel sounds (short and long).
	1.1.2 distinguish between the various pure vowel sounds.	/i:/ as in feet, beet, we, see, key, quay, receive.	Make vowel sounds in isolation.	
	1.1.3 identify words containing pure	/æ/ as in <u>cat</u> , <u>back</u> , <u>hand</u> .	Put sounds in context (Refer Content)	
	vowel sounds	/e/ as in bet, set, well, pet, bed,	Students listen and repeat sounds in isolation/context.	
		/a: as in arm, palm, balm, calm, park, march	Students find examples of words containing vowel sounds taught and say	In pairs/groups, pupils give words containing
		$/\supset$ / as in pot, <u>cot</u> , <u>dot</u> , <u>hot</u> .	them.	contrasted forms of vowel sounds. e.g. long
		/ ⊃:/ as in bore, ball, call, tall, halt, port.	Assist pupils to find other examples of words containing specific vowel sounds	vowel sound verses short vowel sound.
		/ਨ/ as in pull, full, bull, would	and produce/read out a list of them.	Students read a given
		book.	Guide students to use words containing certain vowel sounds in sentences and	text using the correct pronunciation involving
		/u:/ in food, cool, fool, tool.	read them aloud.	pure vowel sounds.
		$/ \Lambda /$ as in cup, but, hut, mud, love	Organise listening activities in which pupils distinguish between sounds that	
		/ ∂ / as in above, again, about, against, ago	have long and short forms. e.g. /ɔ/ /ɔ:/ etc. (Refer to Content)	
		/3: / as in heard, bird, first, hurt		

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U	INIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CO PURE VOW  UNIT 2  CONSONA  Voiceless /p/ /t/ /k/ /f/ /g/ /s/	NT'D)  /EL SOUNDS  NTS  Voiced /b/ /d/ /g/ /v/ /ö/ /z/	The student will be able to:  1.2.1 pronounce the distinct consonant sounds in isolation or in context (word/utterances).  1.2.2 recognise the differences in the articulation of consonants.	NOTE Teach a sound or two in a particular lesson  Sounds that have the long form are indicated by two dots – e.g. / i: / as in feet, we, see. / a: / as in arm, palm.  Words that have short form have no dot e.g., / i / as in fit, sit; / e / as in bet, set.  Pronouncing consonant segments (2 consonants).  Making distinctions in consonant sounds.  For the Teacher only	- Introduce the target sound in context e.g. Through dialogue  - Provide model pronunciation or use a tape/cassette recorder.  Guide students to listen to differences in	Students pronounce pairs of words having contrasting sounds, e.g. (voiced, voiceless) in a set of minimal pairs.
/∮/ - /h/ - - - -	/d <b>3</b> / / I/ / r/ - - /ŋ/ /w/ /j/ /n/ /m/		e.g. Voiced /d/ /b/ Voiceless /p/ /t/  List of Consonants  /p/b/m/ - bilabial /f/v/ - labio-dental / θ/ - dental /s/t/d/l/// - alveolar /j/s/ - palatal /t/s/dj/ - palato-alveolar /k/g/ - velar /h/ - glottal /w/ - bi-labial (semi-vowel)	voicing between pairs of consonants.  (e.g. Cocking ears and feeling buzz for voiced sounds and absence of buzz for voiceless between pairs of consonants. (Refer content)  Demonstrate other differences in terms of place and manner of articulation.  (e.g. lips together for place/manner) (Refer to list of consonants in content)  Draw pupils' attention to 'problem' consonants which are wrongly pronounced:	Students read short sentences containing voiceless consonants

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 (CONT'D) CONSONANTS	The student will be able to:	Note: bilabial - the two lips labio - dental - lips and teeth	e.g. / θ / as in thin / θin / / ð / as in this / ðis /	
		dental - teeth alveolar - throat palatal - the palate palato - alveolar - palate and throat alveolar - throat glottal - the glottis	The distinction between: /t/ and / $\theta$ / as in /tin=/in/and thin/ $\theta$ in / /d/and/ $\underline{\delta}$ / as in	
			that = / ðæt / dad=/ dæd /	
			/s/ and / ]/see=/si:/ and she = / i//ʃi:/	
			Draw attention to common errors e.g. Elision of the final consonant that should be pronounced: e.g. child - /tʃaild/, and not/ tʃ ail/  Cold - / keuldl and not/not / k eold/ School - /sku: I / and not /sku:/  In pairs/groups, pupils practise contrasting consonants in tongue twisters. e.g. she sells sea shells at the seashore.  Peter Piper picked  Note: Use other local tongue twisters. Students must be introduced to the	
			interpretation of the phonetic symbols in the dictionary to help in pronunciation.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The student will be able to:			
CONVERSATION	1.3.1 talk about/describe people and objects.	Describing people and objects: e.g. personalities, missing people, missing objects, missing articles	Through discussion, guide pupils to talk about personalities e.g. the teacher, headteacher, District Chief Executive, District Director of Education, Regional Minister, Chief, missing pupils, missing bag, missing shoes, school prefect, etc.	Students should describe people/objects they know.
	1.3.2 talk about/describe occasions and festivals.	Independence Day Anniversary, other festivals in – their localities etc.	Individuals/groups talk about festivals in their localities to class. Students ask questions as the presentation goes on.	
	1.3.3 give accurate directions.	Giving directions using distance e.g., hundred metres away, five minutes drive, thirty minutes walk, after the third junction, at the corner of the street etc.	Guide students to give directions using the following examples: from the school to the market; from the school to the post office etc., using the expressions in the content (e.g. a hundred metres away etc).	The students direct an uncle/aunt to his/her school using appropriate expressions.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
	The student will be able to:		In pairs, students give directions to be carried out in or around the school.	
UNIT 3 (CNTD) CONVERSATION	1.3.4 engage in active debate on a suitable topic	Topics for debate:  - Who is more important, the farmer or the driver? the teacher or the doctor?  - Should girls play football? - Should boys take care of their siblings?	Guide students to follow the format for debate:  Two groups of speakers one group for and the other against the motion. Four pupils in each group.  Choose five students to form a panel of judges.	Students debate on the motion: "A good name is better than riches."
	1.3.5 talk about personal and social values.	Which value is more important for the development of the nation, honesty or patriotism? - honesty or hardwork - patriotism or hardwork? etc.	Each speaker from each group should be given about 2 minutes to make his/her points.  The leader speaks for 3 minutes. At the end of the debate, the leader sums up his/her group's points.  Contributions from the audience (pupils) for or against the motion should be encouraged.  The leader of the panel of judges to sum up and declare the winner.	

## **SECTION 2 GRAMMAR**

General Objectives: The student will

1. use grammatical structures/forms accurately in speech and in writing.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1  NOUNS TYPES  i. Proper nouns ii. Common nouns	The student will be able to:  2.1.1 identify common and proper nouns in texts.	In sentences, nouns may:  - be preceded by an article/determiner e.g. a cow, the teacher, some water, any student.  -change form to express singular and plural e.g. bag-bags, table-tables ball-balls.  -change in form to express possession	Students scan texts to identify nouns. Assist students to observe some features of nouns and changes they undergo in different sentences (Ref. Content)  Students construct sentences containing nouns having determiners and which express possession.	
	2.1.2. distinguish between common and proper nouns	using the apostrophe e.g. a book → Kofi's book.  Common Nouns Names of objects/things e.g. table, ball, house phone, bottle  Proper nouns: Names of people, towns places e.g. Yaw, Rabiatu, Accra International Conference Centre.  Days of the week: Sunday, Thursday,	Students scan passages e.g. those already read in class to identify and classify nouns into common and proper nouns  Pairs and groups of students put proper nouns into the different categories: people, places, time, major land forms etc.  Guide students with examples to note special cases in which the noun and the determiner cannot be separated. In such cases both begin with capital	Students identify common and proper nouns in context.
		Tuesday, Months of the Year: March June, August Occasions: Christmas, Id-El-Fitr, Hogbetsotso. Also names of rivers, lakes, sea, mountains e.g. River Volta, Lake Bosomtwi, Mountain Afadjato.	Students construct sentences which have common and proper nouns:- The students will visit Boti Falls.  Akosua sent the books to the University of Cape Coast to be sold.	Students write sentences using common and proper nouns.

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UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 CONT'D)  NOUNS (NUMBERS):  Irregular	The student will be able to:  2.1.3. use common and proper nouns in speech and in writing.	NOTE: Most Proper nouns do not take determiners except the names of some counties . e.g. The Gambia, The Hague, The Netherlands.		
	2.1.4 identify the forms of irregular nouns in speech and in writing.	Irregular nouns and their forms: Plurals which are formed without the simple addition of /'s'/'es' are irregular nouns.	Revise regular nouns and their features. e.g. chair – chairs, bag - bags  Introduce irregular nouns. Discuss and illustrate their singular and plural forms.  Guide students to study the plural form of irregular nouns listed in content.	Provide a passage for pupils to change singular irregular nouns to plural forms.  Students fill in blanks in a given passage with the singular/plural forms of irregular nouns as appropriate.
	2.1.5 use irregular nouns appropriately in speech and in writing.	Some irregular nouns change vowels to indicate plural e.g. woman - women man - men foot - feet tooth - teeth louse - lice mouse - mice goose - geese  One or more letters may be added to indicate plural e.g. ox - oxen child - children  Some retain the same form in both singular and plural. e.g. sheep - sheep deer - deer spacecraft - spacecraft cattle - cattle equipment - equipment furniture - furniture luggage - luggage police - police	Students study given sentences and write the sentences replacing singular irregular nouns with their plural forms.	Students find other examples of irregular nouns and their forms (from the print/electronic) media and other sources.  Students write given sentences replacing singular irregular nouns with their plural forms

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)  NOUNS (NUMBERS):  Irregular		A few nouns ending in 'f'/fe' usually change to 'ves'  half - halves wife - wives calf - calves loaf - loaves life - lives leaf - leaves	Students give examples of irregular nouns and use them in sentences.  Guide students to note that nouns like equipment, personnel, furniture, luggage are both singular and plural. These nouns never take the plural form.	Students use the nouns equipment, luggage etc in sentences.
		Some nouns are used only in the plural e.g. scissors, jeans, trousers, outskirts, stairs, shorts, pliers, shears, tongs, congratulations, greetings, poultry, livestock.	Some nouns even though they have a plural form are considered and used as singular nouns e.g. news.  Students use noun like scissors, trousers etc in sentences.	Students to construct sentences using irregular nouns.

UNIT 2 The student will be able to:  VERBS - TENSE FORMS	ARNING EVALUATION
The simple present The present continuous The simple past  2.2.1 identify and use appropriate verb tense forms in speech and in writing.  Yerb tense forms:  The Simple Present Kofi goes to school.  The Present Continuous Kofi is going to school.  The Simple Past Kofi went to school yesterday.  The soldier walked home (past) Kwabena is skipping (Continuo)	f the verbs

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 (CONT'D)	The student will be able to:			
VERB TENSE FORMS	2.2.2 use correct verb forms in speech and in writing	The Simple Present The to-infinitive verb form –The form of the verb that takes "to" e.g. to go, to visit, to run, etc.  The bare infinitive form – the form of the verb that drops the word "to" e.g. come, jump, visit, go, etc.  The verb takes an 's' or 'es' in the 3rd person singular e.g. She visits her friends. He goes to Suhum on Mondays.  Note: Remind pupils of subject + verb agreement.  The Present Continuous The verb takes 'ing' to express Present Continuous and Past Continuous e.g. She is going home. She was singing a song.  The Simple Past The 'd' – 'ed' form of the verb is used to express the Simple Past form of regular verbs e.g. He climbed the tree.  NOTE: The 'd' – 'ed' form of the verb is used to express:  (1) Simple Past e.g. He climbed the tree.  (2) Present Perfect e.g. They have climbed the tree.  (3) Past Perfect e.g. She had talked to him.	Revise verbs – students identify verbs in given texts.  One student gives a sentence with a verb in the present tense form; another changes the sentence into present continuous form, a third student changes the sentence into simple past and a fourth student changes the sentence into future.  Provide a list of irregular verbs i.e. those that undergo spelling and sound change in their past tense forms e.g.,  go - went catch - caught read - read  Students gives examples of sentences in simple present and simple past using irregular verbs.	Students fill in blanks in passages/ sentences with the correct forms of the verb. e.g. (sing) Ama - beautifully in church last Sunday.  In groups students write short stories in which at least three verb tense forms are used.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The student will be able to:			
PRONOUNS AND THEIR TYPES  Personal and Possessives	2.3.1 identify pronouns in sentences/texts.	Identifying pronouns in sentences. e.g.  Kofi ate the food.  the ate all of it.  Categorising pronouns:  Personal Pronouns 1st person - I, we. 2nd person - You. 3rd person - He, she, it, they.  Possessive Pronouns: 1st person: mine, ours 2nd person - yours 3rd person - his/hers	Revise Nouns.  Guide students to replace some nouns with pronouns in a number of sentences e.g. The boys bought a ball They bought it.  Use role-play to explain the speaker/addressee relationship/ownership i.e. 1st person - speaker. 2nd person - addressee/listener 3rd person - other than 1st and 2nd person (person/thing being spoken about).  Guide students to distinguish between personal and possessive pronouns.	Let pupils identify the 1st, 2nd and 3rd person pronouns in given sentences.
	2.3.2 use pronouns appropriately.	its/theirs  Note 1: Students should take particular note of the absence of the apostrophe in the possessives.	Students use personal and possessive pronouns in sentences (speech /writing).	Provide texts for pupils to replace nouns with the appropriate pronouns.  Give objective type exercises involving use of personal and possessive pronouns.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 (CONT'D) PRONOUNS AND THEIR TYPES Relative Pronouns	The student will be able to:  2.3.1 identify relative pronouns in simple sentences.  2.3.2 use relative pronouns appropriately in sentences.	Identifying relative Pronouns in sentences Target relative pronouns: who, whom, which, that, whose using relative pronouns in Relative Clauses.	Revise personal pronouns     Explain relative pronouns using several examples and situations.     Groups of students identify relative pronouns in sentences and short passages.     Use classroom and other situations to illustrate correct	The underlined relative pronouns in sentences and short texts.  Students fill in
		E.g.  - The man <u>who came</u> <u>here</u> is my uncle.  - The book <u>which I bought</u> is good	use of relative pronouns.  E.g. i. The man who is with the Headmaster is my father. ii. The answer that you gave is wrong. iii. The group which must sweep tomorrow is Group 4. iv. The woman whose computer  • Group of children write parallel sentences to models presented.  • Explain the use of relative pronouns:	- Students fill in blanks with appropriate relative pronouns - Students use given relative pronouns in sentences.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 (CONT'D)  PRONOUNS AND THEIR TYPES  Possessive, Reflexive and Relative pronouns	The student will be able to:  2.3.1 distinguish between Possessive and reflexive pronouns.	Possessive pronouns show ownership: They are: mine, ours, yours, hers, his, its, theirs.  e.g: This book is mine and that is yours.	Revise pronouns. Students identify pronouns in given sentences.  Read/play back a passage with possessive and reflexive pronouns.  Point out their forms, drawing special attention to singular and plural forms. (Refer to content).  Note: use drills to reinforce the use of pronouns	Students use pronouns in speech and writing.
	2.3.2 use possessive and reflexive pronouns appropriately in speech and in writing.	Reflexive pronouns are used to show that an action performed by the subject (doer) in a sentence refers back to the subject. e.g.  i. The girl hurts herself. ii . The students praised themselves.  The reflexive pronouns are: singular plural 1st person: myself ourselves 2nd person: yourself yourselves 3rd Persons: himself themselves itself  Emphatic use of pronouns refers to the use of a pronoun to emphasise nouns or ponouns: e.g.: Esi herself opened the door.  She opened the door herself. I did the work myself. He cooked the food himself.	Students in pairs/groups write sentences using the two kinds of pronouns.  Students read out sentences for discussion.  Note: Draw attention to the problem of redundancy or ambiguity as in:  The boy saw the headmaster himself.  * It is not clear who himself refers to. This can be rewritten as:  The boy himself saw the headmaster.	Students identify and classify pronouns in a given text as Possessive and Reflexive.  Students use the two types of pronouns in sentences for discussion.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4	The student will be able to:			
THE SIMPLE SENTENCE:	2.4.1 identify the subject and predicate in simple sentences.	Subject and predicate in simple sentences e.g. <u>The pupils/</u> clapped and danced.	Revise the simple tenses: Simple Present, Present Continuous Simple Past	Students break sentences into subject and predicate.
Subject/Predicate		All the pupils/passed the examination.	Provide sentences (simple statements) for analysis.	
		The Subject is the doer of an action, or the thing or person about whom a statement is made.	Guide pupils to observe that the subject usually comes before the verb; what is left of the sentence is the predicate.	
		e.g.: The girls washed the car  The action of washing the car was performed by the girls. The girls is the subject of the sentence.  What the girls did or what was said about the girls is the predicate i.e. washed the car.	e.g.: Opoku is reading the book. subject predicate  the subject is the doer/performer of the action in the sentence and the predicate says something about the subject.  Let students observe that the key word in the subject is a noun or pronoun, and the key word in the predicate is the verb	
	2.4.2 construct simple sentences.	The most important word in the	In yes/no questions, the subject comes after the auxiliary verb. e.g. Are you going home?  the subject determines the number i.e. singular/plural of the verb e.g The boy washes the plates. The girls play football.  Students construct simple sentences	Students construct
	2.4.2 construct simple sentences.	subject is therefore either a noun or pronoun and in the predicate it is the verb.	and underline the subject and predicate in the sentences.	sentences with given subjects.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5	The student will be able to:			
VERB PATTERNS IN SIMPLE SENTENCES  Transitive/Intransitive verbs	2.5.1 distinguish between transitive and intransitive use of verbs	Transitive and intransitive verbs.  Transitive verbs take objects. The transitive verb connects the action (verb) of the subject to the object.  e.g. The boy scored a goal. Subj vt obj  Intransitive verbs do not take objects.  They refer to the subject of the sentence.  e.g. He fell down. She smiled.	Revise simple sentences.  Guide pupils to break sentences into subject and predicate.  e.g.: The boys like cooking.  Introduce transitive and intransitive verbs using appropriate sentences (Ref. content)  Demonstrate the use of transitive verbs using appropriate sentences (Refer to content)	Students copy given sentences and indicate whether the verbs in them are transitive or intransitive.
	2.5.2. use transitive and intransitive verbs appropriately in speech and in writing.	With intransitive verbs, only the action of the doer is indicated. The action does not move to or affect another person or thing.  Note: Some verbs can be used either transitively or intransitively. e.g.  He drives fast (I) He drives his car fast (T)	Help pupils to make up sentences using transitive and intransitive verbs.  Students to make up sentences using the same verb both transitively and intransitively.	Students use given verbs transitively and intransitively in sentences.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 (CONT'D)  VERB PATTERNS IN SIMPLE SENTENCES  Transitive/Intransitive Verbs	The student will be able to:	For example  Trans.V. Intrans. Verbs.  avoid, blame ache, happen believe, buy arrive, laugh carry, catch cry, occur fill, plant die, rise wear, waste disappear, shine build, cut fall, wait receive swim, wait  Others can be used both transitively and intransitively. e.g. call, drive, count, draw, escape, run, stand, study, win, sing, sell.  e.g. Naki sings (intransitive) Naki sings gospel songs (transitive)	Assist students to use verbs which can be used both transitively and intransitively in sentences and indicate whether the verb has been used transitively or intransitively.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 6	The student will be able to:			
SUBJECT-VERB AGREEMENT	2.6.1 identify the subject of sentences and the forms of the verbs that go with them and use them appropriately orally and in writing .	Subjects and verbs and the correct form of verbs.  e.g. The student walks to school. s v The women are asleep. s v The man in the green shirt is S v my father	Revise simple sentences (subject and predicate).  Students identify subjects and verbs in sentences.  Draw students' attention to the relationship between subject and the verb in each sentence. (Refer content).	Students complete given sentences with appropriate verbs.  In pairs/groups, pupils construct sentences in which subjects and verbs agree.
		Examples of subject/verb agreement:  The boy always comes to school. (Singular)	Guide students to note that the verb must agree with the subject in number as in the examples in the content.	Give multiple choice exercises and discuss the answers
		My <u>friends</u> <u>visi</u> t me on Sundays. (Plural)	A singular subject goes with a singular verb. A plural subject goes with a plural verb. (Refer sentences above).	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 7	The student will be able to:			
ADVERBS	2.71 identify adverbs in speech and in writing.	Description of Adverbs - Adverbs modify/talk about verbs.  - Many adverbs derived from adjectives have - ly endings e.g. quick - quickly bright - brightly	Let students observe several adverbs used in context  Assist students to form adverbs from adjectives and use the adverbs in sentences. e.g. She sang beautifully. The boy read the book silently. Kwamena shouted loudly.	Students identify Adverb in texts,.
	2.7.2 use adverbs appropriately in sentences.	Note: "Friendly" in the sentence below is an adjective not an adverb: The teacher is <u>friendly</u> .  Types of Adverbs - There are different types of adverbs.  Some adverbs are time adverbs e.g. morning, yesterday, often, usually, etc.  Some are place adverbs. e.g. here, there, everywhere,	Guide students to identify various types of adverbs by answering questions.  When - for time adverbs e.g. When did you go?     Yesterday.  Where - for place adverbs e.g. Where did you leave the book?     Here  How - for manner adverbs e.g. How did he drive?     Fast	Students do oral/written work involving answering questions on How, When, Where?  Students use appropriate adverbs to fill in blank spaces in texts.  Students identify adverbs of place, manner and time in a given passage and indicate the verbs they modify.
		somewhere, etc.  Some are manner adverbs e.g. gracefully, fast, beautifully, etc.	Provide a suitable text/passage for students to identify and explain how adverbs have been used to indicate time, manner and place.	Students write sentences with adverbs of time, place and manner.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 8 PRIMARY AUXILIARIES	The student will be able to:  2.8.1 identify primary auxiliaries and use them appropriately in speech and in writing .	Primary auxiliaries: be, have, do, and their tense forms. be:- is, was, were, are, am, being, been, etc. have:- has, have, had do:- do, does, did Primary auxiliaries change form to agree with person, e.g. I have eaten. She has eaten. Primary auxiliaries show contrast e.g. Ama likes snails, but Kofi does not. Yaw and Esi like crabs, Sena and Fati do not.  * Primary auxiliaries help verbs express various tense forms: e.g. Fati has done her homework. (Present Perfect) Fati has been doing her home work. (Present Perfect Continuous) Fati had been doing her home Work when her mother arrived.		Students complete blanks with the appropriate auxiliary forms in given texts e.g. The workers were paid when I arrived (been/being) Before you arrived they had (being/been) paid.
		Past Perfect Continuous)		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 9	The student will be able to:			
ACTIVE AND PASSIVE SENTENCES	2.9.1 distinguish between the active and passive forms of sentences.	Active and Passive Forms of Sentences.  Active Sentences emphasize the subject of the sentence by putting the subject before the verb e.g.,  Kwame fed the dog.  Passive sentences emphasize the object of the sentences by placing the object before the verb.  e.g. The dog was fed by Kwame.	Revise simple sentences using several examples  Introduce active and passive sentence forms.	Students identify active sentences and passive sentences in texts  Students make sentences in both the active and passive forms.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 9 (CONT'D) ACTIVE AND PASSIVE SENTENCES	The student will be able to:	The position of the subject and object changes when a sentence is changed from the active to the passive form.  Active e.g. s v obj. Active: Araba won the Best Student Award.  Passive: subj. v The Best Student Award was won by Araba obj	Point out and explain the differences (Refer to content)  Students in pairs, one to give a sentence in active form, the other to change the sentence to passive form.	Write active sentences and change them to passive forms.
	2.9.2 use active and passive forms of sentences appropriately in speech and in writing.	Appropriate use of active and passive forms of sentences in speech and in writing. e.g Active The boy wrote the poem Passive -The poem was written by the boy.  - Active The girl has taken the book Passive The book has been taken by the girl.	Students change sentences in the active voice provided by teacher into passive voice.	Change given sentences from active to passive and vice versa

## SECTION 3 READING

General Objectives: The student will

read, understand and derive information from texts of varied nature

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 1	The student will be able to:			
FLUENT READING:	3.1.1 read fluently with appropriate rise and fall of the voice.	Fluent Reading: Read using correct intonation, accent stress and pause.	Model reading (select texts from variety of sources e.g. textbook, newspapers, journals, literary texts etc.)	Students read given texts with voice modulation
Reading aloud			Students read texts aloud with correct voice modulation in pairs and in groups.	
			Students practise reading sense groups/ phrases.	
	3.1.2 read sense groups/phrases at a time.		Teacher and students note and comment on errors e.g. wrong pronunciation, wrong stress, lack of rhythmic variation	
UNIT 2			Reading is repeated and students try to correct errors.	
UNIT 2	3.2.1 read given texts	Fast Reading:	Discuss the fact that sometimes a text is read	Test reading speed.
READING SILENTLY	within given time limits	Skimming and scanning a text	fast to obtain general information e.g. what a	rest reading speed.
	for specific and general	with focus on specific words	text is about; and at other times we read for	Students answer
Fast Reading:	information.	and main ideas.	specific details e.g. a date, names of people and places.	questions based on text read.
		Scanning a paragraph for specific information e.g. names, dates, figures	Students read a given text within a given time and answer questions to find out if they have understood the text	
			Discuss students reading problems (e.g. unfamiliar vocabulary, lisping, disabilities/eyesight) etc,	

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UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The student will be able to:		Let students:	
READING COMPREHENSION	3.3.1 read silently and answer comprehension questions on text/passage read	Pre-reading questions: -meaning of vocabulary in content of passage -factual and inferential	- predict the content of the text to be read based on the title and accompanying pictures	Students write answers to questions based on text
Silent Reading  Summary Writing		statements - predictions of what could happen next in the passage - appreciative/speculative questions - Author's purpose - Author's line of argument - Explanation of figurative expressions in context - distinguishing between logical and illogical statements in passage - Conclusions of the text/passage	- skim the text for general meaning.  -discuss the content of the text as well as vocabulary and expressions  - read text silently and answer comprehension questions (See content)	Students use vocabulary discussed to form sentences.
Samualy Willing	3.3.2 write a summary of one paragraph.	Making summaries; Identify the key issues. List issues in logical order before you start to write the summary. Use fewer words than are contained in the original passage.	Guide students to give brief oral summaries of stories read.  Guide students on the basic rules for writing /making a summary  Individual work: Students to write a summary of one or two paragraphs of about 10 lines total of a passage read	Students to summarize short passages.

### **SECTION 4**

## **WRITING**

- General Objectives: The student will generate and organise ideas logically. communicate ideas fluently and effectively through writing. 1. 2.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
	The student will be able to:			
UNIT 1	4.1.1 complete given sentences	Further Work On:	Students construct sentences using	Students construct
CONSOLIDATION WORK	appropriately.  4.1.2 construct different types of	Constructing sentences of varying lengths and complexity from substitution tables.	structures and vocabulary that they already know.	sentences from a given substitution table.
Constructing and Arranging Sentences	sentences using structures they have studied.	Language use:	Vary the sentence completion exercises using the initial, medial and end position techniques e.g	Students complete given sentences.
	4.1.3. write short compositions based on given outlines.	Focus on concord, tense forms, correct use of pronouns.	is my favourite mealMy favourite meal is	
			(The sentences to be completed should be topical and should together make up a clear composition piece.)	
			Check sentences completed for correct use of upper case and lower case letters, full stop and comma.	
Punctuation	4.1.4 write complex sentences using the comma and full stop appropriately.	Completing sentences using punctuation marks and upper case letters appropriately.	Provide sentences in which commas and full stops have been omitted for pupils to insert them.	
		Writing complex sentences using commas and full stops.	Students give examples of sentences using the possessive e.g.	
	4.1.5 write sentences accurately using the apostrophe,	Writing sentences using the apostrophe.	John's book is in the cupboard.	Students add apostrophe 's' to nouns in sentences in which it has been omitted.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
	The student will be able		ACTIVITIES	
UNIT 2	to:			
UNII 2	10.	Correcting faulty and	Students bring to class notices, posters,	
CORRECTING FAULTY AND UNGRAMMATICAL SENTENCES.	4.2.1 identify errors in sentences and rewrite the sentences correctly.	ungrammatical sentences, and faulty use of punctuation marks.  e.g. Faulty - tenses	newspapers,  Give students written texts and guide them to correct errors in the texts	
		- concord - punctuation: - comma - full stop	Students read selections from the notice, posters etc. and indicate the faulty and ungrammatical sentences in them.	Students correct faulty and ungrammatical sentences in a piece of writing.
		- question mark - apostrophe - use of capital letters	Students correct ungrammatical sentences and faulty punctuation marks in exercises and other sources e.g. notices etc.	Students copy unpunctuated passages inserting the appropriate punctuation marks.
UNIT 3			Students arrange jumbled sentences into logical order of ideas.	
PARAGRAPH AND PARAGRAPHING	4.3.1 write sentences on a given topic.	Writing short sentences on given topics.	Each member of a pair/group writes a sentence on a central topic.	Students compose paragraphs on given topics in class. Guide pupils to analyse the
	4.3.2 arrange mixed up ideas and events in a logical order.	Re-arranging sentences in a logical order.	Each pair/group to use connectives e.g. and, but, so, however, therefore, also, etc. and referrals, to join the re-arranged sentences to	paragraphs.  Students arrange a group of
	4.3.3 write short paragraphs on	Writing paragraphs from outlines and supplying links within the	make a paragraph/paragraphs.	mixed up sentences to make a logical paragraph.
	given topics using connectives and referrals.	paragraph.		Each student writes a composition of more than 4 paragraphs on a given topic.
	4.3.4 combine paragraphs into full composition.	Organising paragraphs into full composition pieces by supplying links.	Provide an outline of a story for pupils to write a paragraph supplying the links in the paragraph.	Students should write short paragraphs and combine them into compositions.
			Students arrange paragraphs into full composition pieces providing links between paragraphs e.g. in the first place/firstly, however, secondly, finally, etc.	
			Students write compositions made up of paragraphs using connectives, referrals and linking words.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4  NARRATIVE:  Narrating everyday incidents	The student will be able to:  4.4.1 narrate incidents/events in speech and in writing.	Narrating everyday incidents/events in the school/home.  Focus on Grammar - use of the past tense - use of adjectives and adverbs - correct punctuation e.g the comma, full stop - correct use of capital letters	Students narrate and discuss incidents/events in the school/home e.g. sporting events, cultural festivals/other activities.  In pairs, students pick out important points/ideas in the narrative and write them down.  Students arrange points/ideas in a logical order in paragraphs, working in pairs.  Students link paragraphs together into a full written composition using linking words.	Students write a narrative on incidents/events that have taken place in school or at home.
Reproducing Stories  UNIT 5	4.4.2 reproduce stories in writing.	Re-tell/write stories heard/read in school/at home e.g. folk tales, myths, legends and other stories.	Teacher/students tell stories (folktales, myths, legends) read/heard in school/at home.  Students discuss the stories in groups.  Students write one of the stories heard/read.	Students write a story heard/read.
WRITING DESCRIPTIONS: People and Animals	4.5.1 write descriptions of people and animals.	Descriptions of people and animals.  People: name, age, height, complexion, stature, habits, special characteristics e.g. beauty, deformities, sociability, etc.  Animals: Type e.g. dog, cat, lion; habitat e.g. (domestic/wild). Characteristics: e.g. herbivore/carnivore, friendly/neat/dirty, etc.	Students identify persons they like and write about them, giving distinctive features and reasons why they like them.  Students identify animals they like and write about them, giving features and reasons why they like the animals.	Select the best written descriptions and read in class. Class to comment on errors noticed and the good points in the descriptions read.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 6  WRITING DESCRIPTIONS:  Events, Places and Processes	The student will be able to:  4.6.1 write descriptions of events, places and processes.	Writing descriptions of events and places.  Events: festivals, naming, initiation rites sports/games, accidents, etc.  Places: A castle, fort, the chief's palace, lakes, falls, stream or river, mountains, rocks, schools, etc.  Processes: Soap making, accessing the internet, oil processing.  Points of descriptions: Location, specific items of interest, impressions.  NOTE: Compositions should have i Heading or title ii Introduction iii The body iv Conclusion.	Students identify some events, places and processes.  In pairs/groups, students talk about the events, places and processes selected.  Groups read their work to class.  Make a summary of points and appropriate vocabulary.  Students write a description of particular events/places giving distinctive features.	Students write descriptions of a particular event/place.
UNIT 7 WRITING FRIENDLY LETTERS	4.7.1 write a letter to a friend.	Grammar Focus Simple Present and Past Tense forms, use of adjectives, adverbs  Parts of a friendly letter i.e. Formal features: address, date, salutation, subscription, etc. first name, arrangement of content .in paragraph  Focus on Grammar Check tenses, past future. Ensure that the tense forms to be used conform with the demands of the topic.	Revise parts/layout and other characteristics of a friendly letter.  Discuss issues/topics for friendly letters i.e. visits, occasions, plans/programmes, requests, general issues, etc.  Discuss and give examples of arrangement of content.  Students write friendly letters.  Students read out samples of friendly letters they have written.	Students write individual friendly letters on issues/topics that interest them.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 7(CONT'D) WRITING FRIENDLY LETTERS	The student will be able to:  4.7.2 write appropriate replies to friendly letters.	Writing suitable replies to friendly letters.  Check for tenses: Present, past, future etc. Ensure that the tense form to be used conforms to the demands of the topic.	Class discusses the important issues/topics in replying to letters.  Point out and explain use of language in replying to letters.  Class to select a letter and discuss the points which the reply should address.  In pairs, pupils write replies to letters for discussion.	Students write replies to (real/contrived) friendly letters.
UNIT 8 GUIDED SUMMARY WRITING	4.8.1 write a summary of one paragraph for a short passage.  4.8.2 write summaries of books read.	Making summaries; Identify the key issues. List issues in logical order before you start to write the summary. Use fewer words than are contained in the original passage.  Summarising books read using structured format (Refer Section 5, Literature/Library).	Guide students to give brief oral summaries of stories read.  Guide students on the basic rules for writing /making a summary.  Provide a passage for pupils to summarise.	Students write summaries of books read.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 9 ADVERTISEMENTS  UNIT 10	The student will be able to:  4.9.1 write clear and convincing advertisements.	Writing advertisements for simple items: eggs, chicken, fish, books etc.  NOTE: Check for appropriate use of tenses, adverbs, adjectives, etc.	Students bring advertisements in newspapers etc. for discussion. Point out the significant features of adverbs to students.  Students to write adverts for sale of fish, chicken, etc.  NOTE: Instead of writing "Fish is sold here", students to adopt the simple style "Fish Sold Here"; "Chicken, Sold Here". 'Chairs for Hire" Students to note the use of upper case letters to begin each word in simple and short adverts.	Students write adverts for other simple items.
DICTATION	4.10.1 write dictated passage accurately	Students at this level should be made to write texts that are unfamiliar. No prior reading of text by students is required.  Select suitable text for students' level e.g., paragraphs from reading text; literature books; magazines, newspapers etc  Dictation should be a paragraph or two of 10 lines	Dictate paragraph from reading text.  Guide students to do peer editing	Mark students' work and give feedback

## JHS<sub>1</sub>

## **SECTION 5 LITERATURE**

General Objectives: The student will

- develop the love for reading 1.
- 2. appreciate oral and written literature
- appreciate the use of literary techniques developed for creative writing develop the skills of creative writing 3.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 1	The student will be able to:  5.1.1 identify features that	Folktales, myths and legends	Teacher reads, tells or plays recorded	
PROSE:	distinguish the types of oral narratives: folktales, myths and	Identifying the features that	materials on popular folktales, myths and legends as children listen.	
ORAL NARRATIVES	legends.	distinguish the types: folktales - i.e. stories about human and non-human entities which give a moral lesson e.g. Ananse stories. myths - i.e. stories which involve super-natural beings and which help to explain unnatural events.	Invite students to contribute by telling folktales, myths and legends they know.  Guide students to identify features of folktales, myths and legends, the characters and the roles each of them plays in a society etc.	Students listen to and tell whether a text is a folktale, myth or legend.
		Legends - i.e. stories which involve the achievement of heroic figures, e.g. Okomfo Anokye, Yaa Asantewaa, King Tackie Tawiah I, Togbe Wenya, Naa Gbewaa, Achilles.  NB Teacher can also include local heroic figures in the lesson	Discuss values in the narratives.	
	5.1.2 write simple folktales, myths and legends they have heard.	Writing simple folktales, myths and legends using features identified.  Note: Encourage pupils to collect the oral narratives from home.	Groups write simple folktales, myths and legends bearing in mind features that distinguish each of them.	Students write simple accounts of folktales, myths and legends they have heard.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 1 (CONT'D)	The student will be able to:			
PROSE:	5.1.3 evaluate the significance of folktales, myths and legends.	Significance of folktales, myths and legends.	Discuss/evaluate folktales, myths and legends to bring out their significance.	Students write short paragraphs on the significance of any folktales, myths and legends.
Written Narratives	5.1.4 read simple narratives and respond to them appropriately.	Student should be encouraged to read the prescribed text.	Discuss the book chapter by chapter.  - Help students to identify literacy devices.	Students to identify literary devices in context.
UNIT 2	5.2.1 read poems aloud paying attention to the rhythmic	Reading/listening to traditional African poems e.g. dirges,	Guide pupils to read aloud/listen to poems, paying attention to rhythm and	Students perform types of traditional African poems.
POETRY:	variations.	lullaby, war, praise and work songs.	other sound effects.	traditional / timeari poems.
TRADITIONAL AFRICAN POETRY.	<ul><li>5.2.2 distinguish types of poetry by function i.e. dirges, lullaby, work songs, war and praise songs.</li><li>5.2.3 state the cultural and social</li></ul>	Functions of types of poetry.	Students distinguish functions of the poems in pairs/groups. Discuss the meaning of the poems.	Students distinguish types of African Traditional poems and determine
	significance of the poems.	Cultural and social significance of poems.	Discuss the cultural and social significance of the poems.	their functions.  Students compose poems
UNIT 3		Reading/listening to texts.	Listen to texts delivered orally or read	illustrating values e.g. love for neighbour, respect for property, diligence. etc.
DRAMA:			out.	property, amgeries, etc.
TRADITIONAL DRAMA	<ul><li>5.3.1 read/listen to texts paying attention to their delivery.</li><li>5.3.2 distinguish types of traditional drama according to their social functions.</li></ul>	Types of drama according to social functions:  Outdooring, Puberty rites, Marriages, Festivals and Enstoolment/Enskinment.	Determine in groups/pairs, types of drama according to their social functions.	Students in groups discuss social/cultural significance of drama.
	5.3.3 determine cultural/social	Cultural and social significance of drama.	Guide students to determine social	
	Significance of drama.	Acting/performing drama.	values/significance in the texts linking up with cultural/social functions.	Students write accounts of traditional celebrations.
	5.3.4 act/perform drama.	Explaining terms used in drama, e.g. setting, audience, character.  Language use	In groups students perform selected texts.	
	5.3.5 explain terms used in the drama e.g. setting, audience, character	Emphasise the use of the Simple Present tense forms.	Guide students to explain terms used e.g. setting, audience, character.	Students perform play based on text.

#### LIBRARY

### 1. **General Objectives**: Students will:

- i. develop the love for reading;
- ii. develop interest in, and acquire the habit of reading for pleasure and for academic purposes;
- iii. read for information on various topics.
- iv. read a minimum of 9 story books by the end of the year.

#### 2. **Specific Objectives**: Students will:

- read at least 9 story books;
- ii. express their views on stories read and the characters in them;
- iii. discuss and write about books read.

### 3. **General Guidelines on Library Work**:

- (a) Introduce students to books/library.
- (b) Teachers should introduce pupils to books with special emphasis on handling and care.
- (c) Students should also be educated on library rules, such as borrowing procedures.

#### I. Starting The Class/School Library

A library could be a room full of books or a simple collection of books neatly arranged in cartons or boxes and available for pupils to read.

Teachers can start a class/school library with scrap-books made by teachers and pupils. Such books should be made with brightly coloured pictures and drawings. Every school should, therefore, be able to start a simple class/school library. Textbooks that are no longer in use and other discarded books could be used to begin a class/school library.

#### II. Equipping A Class/School Library

Books for the library could be obtained from other sources like:

The Ghana Education Service (GES).

The Ghana National Association of Teachers (GNAT).

The District Assemblies.

The School Management Committees.

Past Students.

Churches and Other Organisations.

Philanthropists.

Ghana Library Board.

Ghana Book Trust.

and Non-Governmental Organisations (NGOs) such as:

World Vision.

Plan International.

Save the Children Fund.

The Rotary Club.

Valco Fund.

European Economic Community.

Friedrich Ebert Foundation.

Friedrich Nauman Foundation.

Zonta International.

ADRA.

UNICEF/UNESCO, etc.

#### | Maintaining The Class/School Library

Teachers must ensure that books in the library are properly kept and maintained. Books that get torn or damaged must be mended promptly. Teachers must also ensure that books do not get lost and pupils must be tasked to prevent thefts.

#### IV Generating Interest in Reading

#### Minimum Reading Targets:

Reading is crucial to progress, not only in English, but in all other subjects. One way of encouraging the JHS student to read is to make suitable reading materials available, and set minimum reading targets. As stated in the specific objectives, the target is 15 books for the year. It is expected that given the necessary encouragement many student will exceed the target.

Teachers should use various other approaches to generate interest in library reading including the following:

- i. making sure children see them reading library and other books;
- ii. giving gists of books read and recommending them to pupils,
- iii. retelling stories read to class.
- iv. giving time for pupils to tell stories read to the class; dramatize part of books read.
- v. dramatizing parts of books (stories) read by pupils; writing short stories.
- vi. giving prizes to pupils who read a lot of books and to those who make remarkable progress in library reading.
- vii. selecting comprehension passages from class library books for terminal examinations and continuous assessment tests and tasks.

#### V Checking on Pupils Reading

Teachers should introduce measures to check on pupils'. One way is to introduce a library reading sheet as shown on the next page.

Title:	Author:	Nationality:
Publisher:	Year of Pt	ublication:
Literary Type:	No. of Pa	ges:
Date Started:		Date Completed:
Main Characters and Others:		
Summary/Gist of Text:		
The part I like best/don't like and reasons:		

Note:

The teacher should discuss the books read by the children using this format: This is to check on whether they have read the books or not.

### **SECTION 1**

### LISTENING AND SPEAKING

General Objectives: The student will

- 1.
- develop confidence and skills` in listening and speaking. increase the ability to express him/herself with good stress and intonation.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 1 REVISION:	The student will be able to:  1.1.1 articulate vowels and consonants correctly	Vowels and consonants  Problem vowels and consonants.	Revise vowels and consonants (Refer to JHS1, Sect. 1, Units 1-3)	Pronunciation exercises on vowels and consonants.
VOWELS AND CONSONANTS	1.1.2 articulate problem vowels and consonants correctly.	Vowels Vowel length e.g. / i / and /i:/ as in fit /fit / and feet /fi:t/ /æ/ and /a:/ as in cat /kæt/ and cart /ka:t/ /□/ and /□:/ as in pot /p□t/ and port/p□:tl	Guide students to distinguish differences in vowel quality and practise making the correct sounds. (Refer to content).	In pairs/groups, students pronounce problem vowels, consonants and consonant clusters in utterances.
	1.1.3 Identify words that contain problem vowels and consonants	/ ʊ / and /u:/ as in pull /pul/ and pool /pul/ vowels before and after/m,n,/ e.g. yam/jæm/ and not /yem/  Consonants Substitution of a voiced consonant for a voiceless consonant.	Students pronounce vowels that come before or after the nasals (/m,n,ŋ /) without nasalising them.  Isolate peculiar words and drill students in the correct pronunciation of consonant segments and clusters. (Refer to content).	In pairs/groups, students identify words that contain problem vowels and consonants.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)) REVISION: VOWELS AND CONSONANTS	The student will be able to:	e.g. buckle - / b\lambda k I / and not /b\lambda gl/ taxi - /tæ ksi/ and not tægzi/ answer - /a:nsə /and not /a: nzæ/ Mispronunciation of consonant clusters. e.g. /pr/and/pl/as in pray/prei/and play/plei//gr/and/gl/as in grass/gra:s/ and glass/gla:s/		
	1.1.4 identify words that contain silent letters at initial, medial and final positions.	Silent letters i. Initial letters not pronounced:     pneumonia, knee, knife,     hour, honest  ii. Medial letters not pronounced:     e.g. half, could, should, castle,     whistle iii. Final letter not pronounced:     comb, thumb, bomb, lamb.	In pairs/groups students identify words that contain silent letters at initial, medial and final positions and pronounce them correctly.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2	The student will be able to:			
DIPHTHONGS  /ei/ date /deit/	1.2.1 pronounce the diphthongs correctly in words and in sentences.	Pronouncing the diphthongs correctly in words and in context	Note: Use other local tongue twisters. Students must be introduced to the use of the dictionary to help in pronunciation.	Students pronounce some words in which there are diphthongs.
/əu/ home /həum/ /ai/ high /hai/ /au/ how /hau/ /ɔi/ toy /t ɔi/	1.3.2 distinguish between diphthongs	Differences between diphthongs and pure vowel sounds.	Provide model pronunciation or use tape/cassette recorders/internet.  Put sounds in context.	Students read a given text and give correct pronunciation of diphthongs and pure
/lə / here /hiə/ /eə/ air /e ə/ /vr/ sure /∫uə/	and pure vowel sounds	/ei/ as in game, say, late / əu/ as in home, so, go /ai/ as in buy, try, fly /au/ as in out, owl, bow /ɔi:/ as in boy, oil, toy /eə / as in air, hair, fair / iə/ as in ear, year, hear, near /uə:/ as in tour, poor	Guide students to distinguish diphthong quality from pure vowel quality sounds. e.g. /ei/ as in game from /e/ as in gem. /eə/ as in air, /e/ as in bet.	vowel sounds.
UNIT 3 THE SYLLABLE AND WORD STRESS	1.3.1 identify syllables and pronounce words with correct stress.	Identifying syllable(s) in a word e.g. come, / /um/bre/lla/ to/tal/ /hos/pi/tal/ in/tro/duc/tion/	Students break polysyllabic words into syllables. (Note that the vowel usually determines the syllable breaks) e.g. pa/ra/dise, po/si/tive, re/gis/ter, etc.	Students provide the correct pronunciation of words in a list of utterances.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 (CONT'D) THE SYLLABLE AND WORD STRESS	The student will be able to:	Pronouncing words with correct stress as in.  'doorhan'dle 'chalkboard 'background 'headmas'ter 'archbishop  Verbs ending in - ate  e.g. 'elevate e'valuate, 'dominate, do'nate, etc.	Teacher plays/reads a passage with correct stress.  Students practise pronouncing words examples of which are listed under content with correct stress.  Students practise pronouncing words that end in 'ate'.  Students to list common verbs that end in 'ate'.	
	1.3.2 identify change in stress as identical words change their grammatical functions.	Change in stress of identical words that change their grammatical functions. e.g.  Noun import export export upset produce comment	Students practise pronouncing identical words that change their grammatical functions correctly. (Refer to Content).  Teacher drills students in correct pronunciation of one to four syllable words in which the function correctly changes.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 INTONATION	The student will be able to:  1.4.1 identify the two basic tunes.	The two basic tunes:	Guide students to identify the two basic tunes 1 and 2 using lines to indicate the tunes.	Students make sentences (oral) using the appropriate intonation.
	1.4.2 recognize changes in meaning produced by each of the two tunes.  1.4.2 recognize changes in meaning produced by each of the two tunes.	Tune 1: Falling Intonation  Tune 2: Rising Intonation  Tune 1 Used in  i. Statements e.g. I came. She can buy it.  ii. Commands, e.g. Get out.  Stop doing that.	Tune 1: e.g. Ama is my little girl.  Tune 2: Is Ama my little girl?	Students read out sentences using appropriate intonation.

.UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 (CONT'D) INTONATION		i. Questions beginning with who, what , how, why etc. e.g.  Who did it?  When did you come?  ii. Exclamations e.g. How beautiful! What an exciting day!  Tune 2  Used in iii. Questions: Can she do the work? Do you live here?  iv. Questions demanding Yes/No e.g. Will you come? You can't come? You're coming?  NOTE: The last 2 questions are usually spoken but not written.		EVALUATION

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5	The student will be able to:			
CONVERSATION	1.5.1 talk about/describe people and objects.	Conversation about people and objects: e.g. personalities, missing people, missing objects, missing articles	Describe an important personality in the city/town/village Through discussion, guide students to talk about personalities e.g. District Chief Executive, the chief, a missing child, the assembly member, the best	Students describe orally people and objects they know.
	1.5.2 talk about/describe occasions and festivals with correct stress and intonation.	Independence Day Anniversary, other festivals; A day in school; An event in their community etc.	sportsman in the town/village etc. Students individually talk about festivals in their localities (or about other topics in content) Class to ask questions as the presentation goes on. (Check stress and intonation and other errors)	
	1.5.3 give accurate directions.	Giving directions using distance e.g., hundred metres away, five-minute drive, thirty-minute walk, after the third junction, at the corner of the street etc.  Using arrows and landmarks to draw directions.	Guide students to give directions using the following examples: from the school to the market; from the school to the post office etc., using the expressions in the content (e.g. fifty metres away). Students draw the direction from their school to the market, or post office, using landmarks and directional arrows.	In pairs, students give directions to be carried out in or around the school.  Students paste their drawings on the board etc. for inspection by class.
	1.5.4 engage in active debate on a suitable topic.	Select motions for debate:	Guide students to follow the format for debate:	Students participate in debates on simple
		-Government should allow people to cut wood for charcoal -It is important to learn a trade after leaving school -it pays to be hardworking Suggest other topics for debate.	Two groups of speakers for and against the motion. Three students in each group. Five students to form a panel of judges.  Speakers from each group are given	motions.
		e.g. Environmental Issues, Educational Issues.	about 2 minutes; the leader 3 minutes. At the end of the debate, the leader sums up his/her group's points.	
		Language use: Check tenses, rhetorical questions, simple and compound sentences quotations, describing words: adjectives and adverbs.	Contributions from the audience (students) for or against the motion should be encouraged. Allow 5-10 minutes for this. Leader of the panel of judges to sum up and declare the winner.	

## **SECTION 2**

## GRAMMAR

General Objectives: The student will

use grammatical structures/forms accurately in speech and in writing.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:			
COLLECTIVE NOUNS	2.1.1 identify collective nouns in context	Collective nouns: These are words or nouns used to define groups of items, or many items found together. Examples are as follows:  a shoal of fish a herd of cattle a bunch of bananas a gang a bevy of ladies a bouquet of flowers a congregation an army executive	Assist students to learn collective nouns associated with different items as indicated in content.  Guide students to form sentences using collective nouns.	Students complete sentences using appropriate collective nouns.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT  UNIT 2  AUXILIARY VERBS  Modals  - can - may - need to - ought to - will - need - would	The student will be able to:  2.2.1 identify modals and their various uses in context.	Modal verbs help to express the following:  Ability e.g. She can swim.  Necessity: We must finish the work by 10.00 a.m.  You need to tell the truth at all times.  Probability: It may rain today. We may win the match.		Students in pairs/groups use auxiliaries in making sentences.  Students identify auxiliaries in given sentences and state their respective functions: e.g. Adjoa can play the piano (ability).
		Obligation: You <u>ought to</u> finish the work. She <u>must</u> obtain a visa before leaving.  Identifying auxiliary verbs in sentences - e.g. I <u>can</u> swim. She <u>will</u> come.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 (CONT'D)	The student will be able to:			
AUXILIARY VERBS	2.2.2 use auxiliary verbs appropriately in speech and in writing.	Uses of auxiliary verbs.  Modals may also be used to express:  Polite requests:-     May I see you for a minute?     Can I borrow your pen?  Permission:     You may use my pen.     You may sit down.  Absence of obligation:     You needn't run so fast.  Impossibility:     Abiba can't see me this evening.  NOTE: Treat only two of the modal auxiliaries at a time	Guide students to practise using modals in speech; expressing ability, probability, necessity and obligation.  NOTE:  Draw particular attention to the tense forms and their uses:  can - could may - might will - would, etc.  Revise previous lesson taught on the uses of modals (ability, necessity, probability, obligation).  Introduce and illustrate some more auxiliary verbs. (Refer to Content).  Students individually use auxiliaries for polite requests, permission, absence of obligation and volition.  Guide students in pairs to write short dialogues using the modals.  Students read their dialogues to class for discussion.  Draw attention to and explain need to as a modal:  You need to study hard. You need to listen attentively.  Guide students on the use of contracted forms in modals. e.g. You needn't go to the market.  Students provide more examples.	Students fill in blanks in a given passage with the appropriate forms of the modals.  Students write sentences using modals  Students use contracted forms of auxiliaries in making sentences.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The pupil will be able to:			
VERB TENSE FORMS:  Past Perfect Past Perfect Continuous	2.3.1 identify the past perfect and the past perfect continuous.  2.3.2distinguish the Past Perfect tense from the Past Perfect Continuous.  2.3.3 use the Past Perfect Continuous Tense form correctly	You In He/she/it had In He/she/it had	Perfect Tense. e.g. I had gone to school when my sister arrived Ato had left the classroom when the teacher came.  Pupils give more examples of sentences with the past perfect tense.  Introduce the Past Perfect Continuous Tense Form. (Refer content) e.g. I had been sleeping.	Pupils identify the past perfect and past perfect continuous in sentences/texts. Pupils change sentences from Past Perfect to Past Perfect Continuous.  Pupils complete sentences using the appropriate verb forms.  Pupils form sentences using Past perfect
		You They	readir (Refer content).  workir Pupils practise using the Past Perfect dancir Continuous Tense in given sentences.	Continuous Tense.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 (CONT'D)	The student will be able to:			
VERB TENSE FORMS: Simple Future	3.3 express future time appropriately in speech and in writing.	The future may be expressed in various ways: Three of them are: iUsing 'shall' or 'will' e.g. I shall see you soon. He will be here by noon.  ii. Using the -ing form of the verb. e.g. She is arriving next week. I am celebrating my birthday tomorrow.  iii. Using the Simple Present Tense. e.g. I leave for home tomorrow. Kofi goes to Accra this afternoon.	Revise uses of the simple present tense.  Tell/read/play back what someone intends to do in future. Help students to identify the auxiliary verbs shall and will which are used to form future tense.  Students give examples of future simple sentences using 'shall' and 'will'.  Discuss and illustrate the other forms of expressing the simple future using the 'ing' form of the verb and the Simple Present Tense.  She is leaving for London on Monday. We write our final exams next year.	In pairs/groups, students do oral exercises involving the three ways of expressing the future.  Students write sentences and state the form in which the is expressed. e.g. We start our vacation on Monday (Simple Present).  Discuss students' sentences and point out and correct errors.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 COMPLEX PREPOSITIONS	The student will be able to:  2.4.1 identify complex prepositions in sentences.	Complex prepositions consist of more than one word - in front of, on behalf of, in view of, in spite of, due to, near to, because of, etc.  e.g: The tree is in front of the house. The prefect spoke on behalf of the class.	Assist students to revise simple prepositions  Play back/read a passage with complex prepositions. Help students to identify complex prepositions.  Guide students to give examples of complex prepositions.  Through examples students learn that prepositions usually come before nouns/noun phrases/pronouns.	Form sentences using complex prepositions.  Fill in blanks with the appropriate complex prepositions.  Identify prepositions and determine their types from a given passage.
	<ul> <li>2.4.2 categorise and determine the meaning and uses of complex prepositions.</li> <li>2.4.3 use complex prepositions in speech and in writing.</li> </ul>	Categorising and determining meaning of complex prepositions:  Those that may express place: e.g. near/close to, in front of, out of, far from, by the side of, etc.  Those that may express time: e.g. in time of, about to, during the course of, at noon, for one week, etc.  Those that may express reason: e.g. due to, because of, on account of, as a result of, etc.  Those that may express concession: e.g. in spite of, apart from etc.  Other complex prepositions are: by means of, by dint of (hard work), etc.	Students note prepositions that express different functions such as place, time, reason, concession.  Students form sentences containing complex prepositions that express place, time, reason and concession.	Teacher provides sentences with complex prepositions for students to categorise the prepositions.  Students write own sentences with some of the complex prepositions.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 PHRASES	The student will be able to: 2.5.1 identify phrases in context.	A phrase is a group of words that can be represented by one word. Examples of phrases: the big boy (boy), in the garden (in) very slowly (slowly, very good indeed (good) must have been dancing (dancing)	Provide sentences/passages and shows, with explanation, the phrases in them.  Students give examples of phrases in given sentences. Students give sentences and identify phrases in them.	Students make sentences and identify phrases in them.
	2.5.2 identify types of phrases in context.	Types of Phrases  1. A Noun Phrase (can be represented by a noun/pronoun)  e.g. The small boy, Tony and Paul. The girl in the	Guide students to identify types of phrases in given sentences. Students give sentences and identify types of phrases (noun, adjective, adverb, verb, preposition)	Students identify types of phrases in sentences
		green dress  ii. A Verb Phrase (can be represented by a verb)  eg. Is going, have not been doing, would have selected	Assist students to realise that the word class of the word that can replace the phrase determines the type of phrase e.g. The tall boy is my friend (boy) noun the tall boy – noun phrase	
		<ul><li>iii. An Adjective (Adjectival) Phrase (can be represented by an adjective).</li><li>e. g. very beautiful, very good indeed, honest enough.</li></ul>	Aba is eating rice and stew. (eating) verb is eating – verb phrase.  Tony is very honest (honest) adjective very honest – adjective phrase.	
		iv. An Adverb Phrase (can be represented by an adverb)	Laryea drives <u>very fast</u> . (fast) adverb, <b>very fast</b> – adverb phrase.	
		e.g. very fast, very slowly indeed, quickly enough.	Adamu is in the garden (in) preposition in the gardens – prepositional phrase	
		v. Prepositional Phrase (can be represented by a preposition)	Note: Treat only one or two types of phrases at a time.	
	2.5.3. use phrases appropriately In speech and in writing.	eg. on the table, over the bar, at the beach.	Students give examples of sentences and underline and determine the types of phrases in them	Students write sentences and underline the phrases in them.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 6 ADVERBS: Manner Place Time	The student will be able to:  2.6.1 identify the various types of adverbs in context.	Adverbs of manner, place and time.  Adverbs tell us <a href="https://www.mbere">how, where</a> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a a="" href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" www.mbere<=""> and <a href="https://www.mbere&lt;/a&gt; and &lt;a href=" https:="" td="" www.m<=""><td>Revise simple sentences. Play back/read a passage with adverbs of manner, place and time. Write parts of the passage on the board and underline the adverbs.  Introduce adverbs using students' sentences.  e.g. I go home early. She drives fast. He talks slowly.</td><td>Students use given adverbs in sentences and indicate their type.  E.g. He talks slowly (Manner).  She danced here (Place).  She went yesterday (Time).</td></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a></a>	Revise simple sentences. Play back/read a passage with adverbs of manner, place and time. Write parts of the passage on the board and underline the adverbs.  Introduce adverbs using students' sentences.  e.g. I go home early. She drives fast. He talks slowly.	Students use given adverbs in sentences and indicate their type.  E.g. He talks slowly (Manner).  She danced here (Place).  She went yesterday (Time).
	2.6.2 use the adverbs appropriately in sentences (oral/written).	Many adverbs end in -ly and are usually adverbs of manner.  e.g. Sahada danced gracefully. The soldier fought bravely.  Other adverbs do not end in -ly.  e.g. Yaro works hard (How) - (Manner). Baba works here (Where - Place) Akweley works every day (When - Time).  Adverb positions in sentences:  Quietly, she walked out (beginning) (Manner).  She walked quietly out (middle). She walked out quietly (end).  Note: A sentence can take two or more adverbs.  e.g. Aku works hard here every day.	Guide students to make sentences using adverbs as above and indicating their forms (manner, place, time).  Play the word wheel game in which students give as many adverbs as possible to describe an action. e.g.  sweetly aloud happily speak fast softly nicely slowly  fast hungrily quickly gently lazily	In pairs/groups, pupils practise forming sentences using same adverbs in different positions.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 7	The student will be able to:		Revise simple sentences.	
CLAUSES	2.7.1 identify clauses in context  2.7.2 differentiate between main and subordinate clauses.	A clause is a group of words containing a verb. The group of words may be complete on its own or may be part of a sentence e.g. We visited the man. The man is my uncle. Dela has bought a new dress.  Main Subordinate. clauses e.g. This is the girl who won the contest  Your parents will be happy if you pass your exams  We will go to the market when my mother arrives	Play back/read a passage. Help pupils identify simple sentences. Use these passages to help students see that some clauses are sentences while others are parts of sentences.  Students give examples of clauses that are complete in themselves and some that are parts of a sentence.  Guide students to make related sentences and combine them. e.g. I saw the man. He taught me in school  I saw the man who taught me in school.  Show that the sentence can be broken up into two: main and subordinate	Students make sentences containing main/subordinate clauses.
	2.7.3 use clauses appropriately in speech and in writing.	In the sentences above, the main clauses are complete sentences, the subordinate clauses are not.	E.g. I saw the man who taught me in school. Main clause Subordinate clause  Provide sentences for pupils to indicate the main clause and subordinate clause in the sentences.  Students give examples of sentences and indicate the main and subordinate clauses.	Students write sentences and underline the main and subordinate clauses.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 8	The student will be able to:			
COMPOUND SENTENCES	2.8.1 identify compound sentence	Compound sentences are formed by joining two or more simple sentences. The simple sentences are independent clauses. They can stand on their own. They are joined by coordinating conjunctions e.g. AND, BUT and OR. The conjunctions are also called coordinators.	Provide a short passage and assist students to find simple sentences in them. Let students observe carefully how they are joined. Students provide pairs of simple sentences.	Provide simple sentences/a passage with missing coordinating conjunctions for students to fill in blanks with the appropriate coordinating conjunctions.
		Simple Sentences (Independent Clauses)  I bought a pen. She bought an eraser.	Provide appropriate coordinating conjunctions.	Students join pairs of simple sentences with coordinating conjunctions
	2.8.2 join simple sentences to form compound sentences.	Compound Sentence. I bought a pen but she bought an eraser. Simple Sentences	Guide students to join the pairs of simple sentences with appropriate coordinating conjunctions to form compound sentences (Refer to content)	Ama is tall. Ekow is short. Kojo danced well. They clapped for him
		Yaa studied very hard. She passed the examination.  Compound Sentence Yaa studied very hard and (she) passed the examination.		Rachel will use a pen. Rachel will use a pencil.
		Simple Sentences  Ato will come by bus. Ato will come by taxi Compound Sentence Ato will come by bus or (he will come) by taxi.		
	2.8.3 use compound sentences in oral/written expressions	Compound sentences in oral/written expressions.	Guide students to write compound sentences.	Students read their sentences. Class discusses the use of compound sentences in presentations.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 9	The student will be able to:			
COMPLEX SENTENCES	2.9.1 identify complex sentences  2.9.2 construct complex sentences.  2.9.3 use complex sentences in oral/written expressions.	Complex sentences are formed by joining two or more simple sentences with a subordinating conjunction e.g. because, so, after, before, while, if, since, unless, until.  Simple sentence: e.g. Kofi arrived late. He missed the bus.  Complex sentence: Kofi arrived late because he had missed the bus.  He left the room. The teacher arrived.  He left the room before the teacher arrived.  Complex sentences in oral/written expressions.	Provide a passage for students to identify simple sentences  Students provide pairs of simple sentences.  Teacher provides subordinating conjunctions.  Guide students to join the pairs of simple sentences with appropriate conjunctions (because, so, after etc.) to form complex sentences. (Refer to Content)  Guide students to note that the part of the complex sentence introduced by the subordinating conjunction is the dependent clause or subordinate clause.  The other part of the sentence is the main clause e.g.  Main clause She went to the hospital because she was ill.	Provide simple sentences/passages with missing conjunctions. Students fill in blanks selecting from a list of given conjunctions.  Students complete sentences using dependent or main clauses, e.g.  (a) He studied very hard  (b)

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 10  CONDITIONAL SENTENCES	The student will be able to:  2.10.1 identify conditional sentences.	Conditional sentences are made up of two parts: The subordinate or dependant clause (if clause) and the main clause.  e.g. If my friend comes,	Revise complex sentences, drawing attention to clauses. (Sect. 2, Unit 3) Introduce conditional sentences in context: e.g. If it rains, we shall plant the vegetables.	Students classify given conditional sentences into types.  Students write a paragraph on a topic . e.g. What I
		(subordinate clause) we will go to the library. (main clause)	Explain the structure of the conditional sentences (clause types).  Students give examples of conditional sentences.  Draw attention to the changes in meaning in the three types.	would do if I were the president of Ghana.  Students construct sentences based on the type of conditional clauses.
	2.10.2 distinguish between two types of conditional sentences.	The Present Conditional (open condition) and the Past Conditional (hypothetical Condition) sentences and differences in meaning of each type.	Read/tell/play a passage containing Conditional Type 1 sentences. Change the sentences into Types 2 and 3. Students to come out with the meaning of the sentences.	
	2.10.3 use conditional sentences appropriately.	The three types are as follows: i. Present Conditional If + Present + future e.g. If she comes, I will tell her. ii. Past Conditional If + Past + Conditional e.g. If she came, I would tell her.	Present conditional: If she comes, I will tell her (It's possible she will come).  Past conditional: If she came, I would tell her (It's remotely possible that she will come. It's uncertain that she will come).  Draw attention to the changes in meaning of the two types.	Students match parts of given conditional sentences.
Fluent reading and comprehension	2.10.4 use conditional sentences appropriately in speech and in writing.		Students give examples each for present conditional sentences, past conditional sentences  NOTE: Teacher should not rush through the teaching of conditional sentences. He/she should make sure that each concept is fully understood by pupils.	Students write examples of conditional sentences.

# **SECTION 3**

# **READING**

General Objectives: The student will

1. read, understand and derive information from texts of varied nature.

2.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 READING COMPREHENSION	The student will be able to:  3.1.1 read and recall simple facts and ideas.	Reading texts fluently for facts and ideas.  NOTE: Reading should cover supplementary texts selected for the term	Students read texts silently noting down difficult words and expressions and answer questions on simple facts in the text	Students write answers to questions based on texts.
	3.1.2 explain the meaning of vocabulary in context	Meaning of vocabulary in context  Select suitable texts e.g. passages from course books, stories, poems, plays, newspapers, magazines, selected literature texts.	Assist students to discuss the meaning of unfamiliar/difficult words and expressions in their contexts in the texts. (Use the dictionary sparingly).	Students use vocabulary discussed in their own sentences.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D) READING COMPREHENSION	The student will be able to:  3.1.3 answer more complex comprehension questions on texts/passages	Complex comprehension issues include the following:  - Make predictions - Answer Inferential/ appreciative/speculative questions - Discuss Author's purpose - Discuss Author's line of argument - Explain figurative expressions in context - Distinguish between logical and illogical statements - Draw conclusions - Take a stand and be able to defend it.	Through teacher prepared questions and other follow up questions, students provide answers to show understanding of texts read.  NOTE: Comprehension questions should go beyond information directly contained in the text. Students are expected to learn to make inferences and predictions, identify logical and illogical statements in text/passages read. (See Content)  Again, teachers must ensure that students are given adequate oral and written practice on more complex comprehension questions	Follow up discussion of text read. Teacher to assist students to make further inferences, predictions from texts read.  Students answer questions on more complex comprehension questions based on text/passage
SUMMARY WRITING	3.2.1 identify and write main points in given texts.	Identifying main points in texts.	Provide a suitable text for summaryStudents search for main, subsidiary points and conclusions. List them for class discussion.	
	3.2.2 summarise ideas in given texts  3.2.3 summarize texts/passages on their own	Writing summaries of main points in full sentences. Points to note:  Features: knowledge of text Structure: content/function Ideas: main/subordinate points/ideas.  Interpreting the summary task e.g. keeping to sentences.  Limits - In not more than seven sentences.  Using one's own words as much as possible.	Students practise summary writing in small groups using points identified by class and listed on the board  NOTE: Insist on uniformity in presentation of points e.g. use sentences/phrases throughout.  Students in groups to present their summaries for class discussion.  Assign text/passage for students to summarize individually  Mark and give feedback for students to correct their mistakes	Students summarise a given text and correct their mistakes from teacher's comments/feedback

## **SECTION 4**

## WRITING

General Objectives: The student will be able to:

- write and organise ideas logically on specific topics
   communicate ideas fully and effectively through writing

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:			
CONSOLIDATION  Punctuation Marks (Full Stop, Exclamation, Comma, Question Mark, Colons)	4.1.1 punctuate given sentences appropriately.	Punctuation marks make it possible for the reader and others to understand what he/she reads. Without them reading becomes difficult. Punctuation marks will indicate whether a sentence is a statement, an exclamation or a question, for example.	Assist students to revise punctuation marks (full stops, commas, question and exclamation marks)  Provide sentences for students to punctuate appropriately  e.g. My mother went to the market and bought oranges tomatoes and pepper  Who gave the book to you What a beautiful goal	
	4.1.2 punctuate given passages appropriately.	Punctuate sentences in given passages.	Students punctuate short passages and discuss the appropriateness of punctuation marks and capital letters used.	Students punctuate given sentences and passages.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING	EVALUATION
			ACTIVITIES	
UNIT 2	The student will be able to:			
WRITING DIALOGUES	4.2.1 write dialogues involving two or three characters with three or four exchanges.  4.2.1 write dialogues involving two or three characters with three or four exchanges.	Dialogues between two or three characters with three or four exchanges.  Logical arrangement of exchanges.  Focus on Grammar Appropriate use of inverted commas and other punctuation marks.  i. Direct speech ii. Contracted forms	Read/play back a dialogue for students to listen attentively to. Discuss features of dialogues with students using specific examples e.g. between doctor and patient.  Organise students to hold dialogues in given situations e.g. shopkeeper/customer, driver/passenger, policeman/stranger,  Introduce the point that direct statements in a dialogue are enclosed in inverted commas, e.g.  Mary: Where are you going? Oko: I'm going to school. Mary: I'll go to school too Oko: Shall we walk together then?	In pairs, students write dialogues of four exchanges on a topic.  Further practice in pairs or groups involving writing down exchanges.
UNIT 3 WRITING SIMPLE ARGUMENTS	4.3.1 write arguments for/against motions.	Writing arguments for/against specific motions e.g. Corporal punishment must be reintroduced in schools.  Characteristics of arguments: Stating positions Developing logical arguments and vice versa. Concluding the argument.	Students in groups to write a dialogue between three persons.  Discuss examples of argumentative issues/topics.  Discuss characteristics of arguments.  Guide students to choose positions and advance reasons in support of their positions.  Divide class into two. Assist them to select a topic for debate. Let them take a stand and ask each group to write out its argument for presentation in class.  Discuss some of the arguments with class pointing out mistakes if any.	Working individually, students write arguments for/against a proposition agreed on by class.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 WRITING SPEECHES/TALKS	The student will be able to:  4.4.1 write speeches and talks on various topics for a specified audience.	A talk is generally shorter than a speech and is delivered to smaller groups . e.g. A Talk on Drug Abuse for JHS 3 students in a school  Talks may be limited to a single issue.	Read a prepared speech or talk to the class.  Discuss the various features of Talks and Speeches pointing out differences between them.  Draw students' attention to the need to be consistent in using either capitals or small letters in the vocatives.	
		A speech is generally more formal than a talk e.g. A speech by the School Prefect at the School Open Day. Speeches may deal with several issues. Eg.  Features: Addressing the audience with vocatives: Mr. Chairman/Madam Chairperson Headteacher and staff, Fellow Students, Ladies and Gentlemen.	Groups discuss and draft talks on topics of their choices selected from a list drawn up by class.  NB Remind students of the need to address the chairperson and the audience periodically in a speech.	Students write speeches/talks on given topics and deliver in class.
		Use of appropriate language  One important thing to consider in both talks and speeches is the type of audience. For instance, a speech to classmates should be different from a speech for an adult audience.	Formal Speech -Use of polite language -Use of quotation -Use of formal language -Use of rhetorical questions  Informal Speech -Use of contracted form -Use of repetitions -Use of tense appropriate to topic -Use of rhetorical questions	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 (Cont'd)	The student will be able to:			
WRITING SPEECHES/TALKS		Use of rhetorical questions: e.g. Who doesn't want to succeed as a student?		
UNIT 5		Points to consider in Talks and Speeches: -Audience, -Purpose -Language: Use of appropriate vocabulary, contracted forms cannot be used in speechesEnd speech by expressing gratitude e.g. Thank you.	Group drafts to be read out and discussed.  Draw attention to problems and guide groups to make corrections.	
WRITING REPORTS	4.5.1 write reports on specific events/activities.	Writing reports on events/activities e.g. sports/games/field trips / excursions, a fight, theft, etc.  Features: Heading, introduction, day and date, time, writer's full name and signature etc.  Use of language, e.g. passive structure, formal language.	Discuss various activities on which reports are usually written and the type of recipients i.e. Headmaster, Police, etc. Read a report (if available) on a school activity and discuss its content and features.  Discuss the peculiar features of reports, e.g. reports or statements to the police do not normally have paragraphs.	Students write reports on school activities to the Headmaster.
UNIT 6  ARTICLES FOR PUBLICATION	4.6.1 write articles for publication in class/school magazines and newspapers.	Writing articles on issues/topics for publication.  Features of articles: heading, name of writer, etc.	Read sample articles from magazines/newspapers to pupils and discuss the features of the articles.  Select a topic of interest to the pupils and discuss it with them.  Guide students to plan and write an article on the topic in small groups.	Students write articles for vetting and pasting on class notice/bulletin board.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 7	The student will be able to:			
EXPOSITION  Processes and Directions	4.7.1 describe processes clearly using appropriate vocabulary and structures.	Describing processes. Use of language: logical presentation of facts/ideas.  Paragraphing: different ideas in different paragraphs.  Describing various processes such as the cultivation of some crops, preparation of dishes, soap making, basketry, etc.  Features: Passive/imperative structure e.g. The pot is put on fire/put the pot on fire. Logical arrangement of facts in paragraphs.	Select a process and discuss it with students.  In groups, students choose and discuss specific processes.  Students write descriptions and read to class.  Discuss group presentations with whole class.  Draw attention to appropriate vocabulary and structures.	Students in pairs select and describe specific processes.
	4.7.2 give clear oral/written directions to specific places.	Giving oral/written directions for the guidance of strangers to locate specific places in towns, cities, villages, school compounds, etc.  Form logical arrangement of directions. References to landmarks e.g. hills, buildings, roads, junctions, etc.  Use of short sentences in the imperative e.g. walk past, go straight, take the first turn on your left, turn right/left, etc.  JHS 2	Give class a set of written directions to follow on a short compound-based treasure hunt.  Discuss the directions and point out the specific features.  In pairs, students write similar directions to be followed by another group in a treasure hunt.  Guide groups in their work.  Groups engage in treasure hunt and discuss difficulties at the end.  Students select a specific place and list on the board, the landmarks to look for, the junctions, and the turns etc. needed to get to the place.	Students write a paragraph of about ten lines giving directing strangers to specific locations e.g. to the student's house or to other places in the village/town/city e.g. market, post office, etc., using short sentences as described in content.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 8	The student will be able to:			
UNIT 9	4.8.1 complete forms appropriately.	Completing simple forms such as: forms for application for membership of clubs/societies, admission to institutions, application to open a bank account, for scholarships, cheques, etc.  Features: Name - Surname followed by other names, Date of Birth, Sex, Age, Place of Birth, Hometown, Nationality, Father's Name, Mother's Name Occupation, Language(s) spoken etc.	Discuss samples of forms (application, pay-in slips, membership, identity cards)  Explain technicalities e.g. Occupation: Teaching not Teacher. Profession: Teacher  Differences between place of birth and hometown, etc.  Produce specimen forms and discuss them with students.  Guide class to design a simple form for application for membership of specific school clubs/societies, e.g. The Debating Society, Writers' Club.  Take class through a completion exercise using the forms designed.	NOTE: Teacher should obtain copy of JHS answer sheets and other relevant forms and help pupils learn to fill the forms. Design variety of forms for students to do practice exercises.
DICTATION	4.9.1 write dictated passage accurately	Students should be made to write texts that are unfamiliar. No prior reading of text by students is required.  Select suitable text for students' level e.g., paragraphs from reading text; literature books; magazines, newspapers etc  Dictation should be a paragraph or two of 10 lines	Dictate paragraph from reading text.  Guide students to do peer editing	Mark students' work and give feedback

## **SECTION 5**

## LITERATURE/LIBRARY

General Objectives: The student will

- 1.
- read for understanding and for pleasure see the relevance of and appreciate oral and written literature develop the love for creative writing 2.
- 3.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:			
PROSE: SHORT STORIES	5.1.1 read stories fluently and with understanding.	Reading stories aloud and fluently.	Students take turns to read aloud parts of a story.  Note difficult words to be explained in	Pupils should pronounce and explain words and expressions from stories.
African/Non-African			context with the help of the dictionary and helps to correct wrong stress and intonation in reading.	
			Students read again, parts of stories which were not well read.	
	5.1.2 read stories silently.	Silent Reading	Students read a story silently and answer questions posed by teacher.	
	5.1.3 say what a story is about.	The theme of a story – what the story is about.	Led with questions, students discuss theme, setting, plot, characters, etc. in pairs and then in groups. e.g. "What is	Students write their impressions of a character in the story (whether they
	5.1.4 determine how stories are developed i.e. plot.	Development of the story – plot. Location/ time of the story - setting	the story about"?; ""Who are the characters in the story"? etc.	like the character or not and give reasons).
	5.1.5 identify characters in stories.	Characters in a story.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:			
PROSE: SHORT STORIES African/Non-African	5.1.6 state roles played by various characters.	Roles of different characters.	Through questions, teacher assists students to discuss the roles played by different characters in the story; how each character contributes to the plot e.g. interesting, sorrowful, irritating, humourous.	
UNIT 2	5.1.7 bring out features that make a story Ghanaian, African or Non-African.	Features that make stories Ghanaian, African or Non- African. i.e. vocabulary, expressions, cultural/social background, songs, interludes, sound effects, names, settings, etc.	Outline the features that make a story Ghanaian, African or Non-African.  Students discuss the story and point out the features that make the story Ghanaian, African or Non-African.	Students distinguish features that make stories Ghanaian, African/Non-African.
POETRY- SIMPLE POEMS: African/Non-African	5.2.1 read the poems aloud.	Reading poems aloud.	Students in turns read poems aloud.  Note difficult words and expressions for explanation and discussion.	Students read poem with appropriate rhyme
	5.2.2 read poems silently to identify the themes.	Reading poems silently for study. Themes of poems.	Students read poems silently. Students to state and discuss the themes of the poems.	Students discuss their impressions on what the poem is about.
	5.2.3 identify devices used e.g. symbol, imagery etc.	Devices used e.g. symbols, imagery, or words that appeal to the senses of taste, sight, etc.	Help students to identify the devices used in the poems to bring out the meaning.  Students use the devices i.e., simile, metaphor, symbol, etc. in their own expressions. (Class to comment on whether devices are used correctly in pupils' sentences and other expressions).	Students identify features that are specific to particular poems e.g. theme, setting, use of poetic devices, etc.
	5.2.4 identify features that make poems African or Non-African.	Features that make poems African/Non-African:	Assist students to identify features that make a poem African or Non-African.	
		Vocabulary, expressions, cultural/social background, sound effects.	Students state whether a poem read in class is African or Non-African, citing specific features to back their opinion.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The student will be able to:			
DRAMA - SIMPLE PLAYS	5.3.1 state what a given play is about.	Reading plays aloud.	Guide students to read a play for proper effect.	Students identify some important features or a play.
African/Non-African		Theme, subject matter etc. of plays.	Students work in groups to identify and discuss themes, plot, vocabulary, expressions, etc.	F-10.7
	5.3.2 write a summary of the story of a given play.	Devices used in plays.	Students identify the devices used in the plays read to highlight their meaning of statements etc.	
		Explaining words and expressions in context.	Teacher/students identify words and expressions and explain the meaning in their context.	
	5.3.3 identify characters and their roles in plays.	Characters and roles.	Students to identify and discuss characters in plays read and the roles they play.	
			Students identify characters and their roles in the play.	
	5.3.4. act parts of the plays read	Divisions and features e.g. Acts, Scenes, Cast, etc.	Assist pupils to identify acts, scenes, acts etc. in a given drama.	Students act parts/scenes of plays in groups.
		Features that make plays African/Non-African: i.e. vocabulary, expressions, cultural/social background, sound effect, songs, interludes, etc.	Guide students to identify features in a play that make it different from other genres (African/Non-African).	

#### LIBRARY

### 1. General Objectives:

- Students will:
- develop the love for reading;
- ii. develop interest in, and acquire the habit of reading for pleasure and for academic purposes;
- iii. read for information on various topics.
- iv. read a minimum of 9 books by the end of the year.

### 2. Specific Objectives:

Students will:

- i. acquire the skills for handling books;
- ii. read at least 15 story books;
- iii. express their views on stories read and the characters in them;
- iv. talk and write about books read.

## 3. **General Guidelines on Library Work**:

- (a) Introduce students to books/library.
- (b) Teachers should introduce pupils to books with special emphasis on handling and care.
- I Introduce students to the class/school library and how it is organised.
- II. Students should also be educated on library rules, such as borrowing procedures.

## I. Starting The Class/School Library

A library could be a room full of books or a simple collection of books neatly arranged in cartons or boxes and available for pupils to read.

Teachers can start a class/school library with scrap-books made by teachers and pupils. Such books should be made with brightly coloured pictures and drawings. Every school should, therefore, be able to start a simple class/school library. Textbooks that are no longer in use and other discarded books could be used to begin a class/school library.

#### II. Equipping A Class/School Library

Books for the library could be obtained from other sources like:

The Ghana Education Service (GES).

The Ghana National Association of Teachers (GNAT).

The District Assemblies.

The School Management Committees.

Past Students.

Churches and Other Organisations.

Philanthropists.

Ghana Library Board.

Ghana Book Trust.

And Non-Governmental Organisations (NGOs) such as:

World Vision.

Plan International.

Save the Children Fund.

The Rotary Club.

Valco Fund.

European Economic Community.

Friedrich Ebert Foundation.

Friedrich Nauman Foundation.

Zonta International.

ADRA.

UNICEF/UNESCO, etc.

### ||| Maintaining The Class/School Library

Teachers must ensure that books in the library are properly kept and maintained. Books that get torn or damaged must be mended promptly. Teachers must also ensure that books do not get lost and pupils must be tasked to prevent thefts.

## IV Generating Interest in Reading

**Reading Targets:** 

Reading is crucial to progress, not only in English, but in all other subjects. One way of encouraging the primary school child to read is to make suitable reading materials available, and set minimum reading targets. As stated in the specific objectives, the target is 15 books for the year. It is expected that given the necessary encouragement, many student will exceed the target.

Teachers should use various other approaches to generate interest in library reading including the following:

- i. making sure children see them reading library and other books;
- ii. giving gists of books read and recommending them to pupils,
- iii. retelling stories read to class.
- iv. giving time for pupils to tell stories read to the class; dramatize part of books read.
- v. dramatizing parts of books (stories) read by pupils; writing short stories.
- vi. giving prizes to pupils who read a lot of books and to those who make remarkable progress in library reading.
- vii. selecting comprehension passages from class library books for terminal examinations and continuous assessment tests/tasks.

### V Checking on Pupils Reading

Teachers should introduce measures to check on pupils'. One way is to introduce a library reading sheet as shown on the next page.

Author:	Nationality:		
	Year of Publication:		
	No. of Pages:		
	Date Completed:		
reasons:			
	reasons:		

Note:

The teacher should discuss the books read by the children using this format:

This is to check on whether they have read the books or not.

## **SECTION 1** LISTENING AND SPEAKING

General Objectives: The student will

- 1.
- develop confidence in listening and speaking. read a variety of texts with the appropriate stress and intonation. increase the ability to express himself/herself orally. 2.
- 3.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:			
REVISION OF VOWELS AND CONSONANTS.	1.1.1 articulate vowels and consonants  1.1.2 articulate difficult sounds correctly	Vowel and consonant sounds (Refer to Year 1; Sect.1; Units 1 and 2 of).  Problem consonant sounds and their correct pronunciation.  Pronunciation of final 's'.  as plural marker e.g.  stick → sticks → /s/ bag → bags → /z/ badge → badges → /iz/  Third person singular marked in a verb e.g.  think → thinks → /s/ bleed → bleeds → /z/ push → pushes →/iz/  A possessive marker e.g.  cat's → /s/ dog's → /z/ rose's →/iz/  Pronunciation of final - 'ed' as in: mark marked t bag bagged d want wanted id	Revise vowels and consonants.  Guide students to note pronunciation of final's' after:  - words ending in voiceless consonants.  - words ending in voiced consonants.  - words ending in: /sibilant sounds –  / 3 / /z/ /j/ /tj/ d3 / /  Guide students to pronounce the final 'ed' as a past tense marker.  - Verbs whose present tense forms end in a voiceless consonant add 'ed' which is pronounced / t/  - Verbs whose present tense forms end in a voiced consonant add - 'ed' which is pronounced /d/.  - Verbs whose present tense forms end in t, or d, add - 'ed' is pronounced /id/.  Guide students to note that the	Students add final 's' or 'ed' to relevant words and pronounce them.  Students read a short passage, mark final 's' and 'ed' endings and pronounce them correctly.
			possessives change in pronunciation.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 WEAK FORMS	The student will be able to:  1.2.1 identify weak forms and pronounce them correctly.	Weak forms are generally words that are normally unstressed e.g.  Prepositions - to, on, in, by, at, etc.  Articles - a, an, the.  Conjunctions - and, but, for.  Auxiliary Verbs (primary and modal) – do, have, be, can, might, etc.  Personal Pronouns - 1, you, he, she, it, we, etc.	Revise prepositions, articles, conjunctions, etc. Revise stress on words (Refer to JHS 2, Sect. 1, Unit 3) Guide students to note that weak forms are usually unstressed in utterances. Content words are however stressed.  Content Words: words used for names, things, actions e.g. old, men, put, etc. Function words: words that help content words to function e.g. to, the, thy, has, yet etc.	Students read aloud short passages giving weak forms the appropriate pronunciation.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 INTONATION	The student will be able to:  1.3.1 use the two basic tunes in speaking.  1.3.2 practise other uses of tune 2.	The two basic tunes in speech. (Ref. Year 2, 1.2.1 – 1.2.3)  Other uses of Tune 2:  Polite Requests e.g. "Salt, please". "Could you please open the window?"  In the first clause of a sentence e.g. When you come, we shall go.  All items in a list except the last item e.g. She bought a pen, a pencil, a ruler and an eraser.	Assist students to revise the two basic tunes (Refer to JHS2, Sect. 1, Unit 2)  Guide students to revise the different ways of using Tune 2 i.e., for expressing polite requests or surprise as in:  I don't know you like it. (Tune 1 definite).  I don't know you like it. (Tune 2 surprise).  (See other examples in content).  In pairs/groups students practise the basic tunes and explain their effects.  Provide sentences and/or passages for students to read using the appropriate tune.	Studentsread some sentences using the correct tune. (Tune 1 and Tune 2)

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 CONVERSATION	The student will be able to:  1.4.1 speak spontaneously and fluently in introducing speaker/chairman at meetings, and in giving the Vote of Thanks.	Thinking and speaking spontaneously and fluently.  Introduction of Speaker/Chairman -Background of Speaker/Chairman -Type of work and qualities  Vote of Thanks -Thank the Speaker/Chairman for a good work done. (Generally it is polite to start with courtesies to the chairman, speaker and other dignitaries present) -Thank other persons and officials who were connected in organizing the function.	Take students through the essential features and procedures for introducing the speaker and/or chairman for an important meeting or debate. (See content for points to include in making the introductions)  Assist students to learn the procedure for giving the Vote of Thanks after meetings or debates etc.	Students conduct a meeting or engage in a debate.
	1.4.2 express him/herself fluently and purposefully in debates, impromptu speeches and in formal speeches.	Short impromptu speeches on an issue.	Studentsselect a topic: e.g. "The dangers of HIV/AIDS", "The need to pay one's taxes," "Men and women are all equal," A house-help should be treated as part of the family."	Students make impromptu speeches in given contexts/situations e.g. Introducing the Chairman; Giving the Vote of Thanks

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4 (CONT'D) CONVERSATION	The student will be able to:	In an impromptu speech, one has to assess the topic very quickly and determine two or three points connected with the issue before one starts talking.  During impromptu debates and arguments. It is important to think very fast. Select relevant points in your head; arrange them logically as you debate or argue. Follow the opponents points or arguments closely and find counter arguments immediately.	Select students to make short speeches on the topic of their choice.  (Discuss students' presentation and correct possible mistakes. Draw attention to delivery points needing more practice e.g. rhythm, intonation, stress, etc.)  Select a topic for an argument and let two groups of two or three students argue on the topic.  Declare a winner by consensus.  Organize an impromptu debate with two students on each side, with a chairman.  NOTE: The impromptu debate is like the impromptu argument above. One does not have time to prepare for it. One therefore has to think very fast as the debate progresses.	
		Delivery of formal speeches e.g. as a school prefect. In such a case one has some time to prepare the speech. The following considerations will be helpful: -The objective of the conference/function -The special needs/viewpoints of the delegationThe type of host(s)/audience.	Students in groups, one acting as leader to prepare a formal speech to be delivered at a Speech Day function.	
	1.4.3 function as a secretary/ in a meeting/debate formal functions etc.	The Secretary -Takes minutes -Have minutes typed -Discusses content of minutes with chairman and they agree on points in minutesFinal typing of minutes for the club. Short impromptu speech on an issue. Language use: use of vocatives, (no contractions) formal language, right tense	Students organize a mock special meeting or debate; select speaker and chairman; nominate one student to introduce the chairman; the chairman to introduce the speaker, one other student to give the Vote of Thanks at the end of the meeting/debate; and another student to serve as Secretary.	The Secretary for the mock meeting or debate read his/her report to the class. Secretary correct the minutes and present it again to the class

# **SECTION 2**

# **GRAMMAR**

General Objectives: The student will

1. use grammatical structures/forms accurately in speech and in writing.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1  RELATIVE CLAUSES:  Defining and Non- Defining	The student will be able to:  2.1.1 identify relative clauses in sentences.  2.1.2 use defining/non-defining relative clauses appropriately in speech and writing.	Relative Clauses usually begin with that, who, whom, which.  Relative clauses usually come immediately after the nouns they relate to.  They qualify or describe the nouns they relate to. Examples are;  The girl who won the prize is my sister.  The dog which guards the house is very fearful.  Defining and non-defining relative clauses:	Revise main/subordinate clauses.  Introduce and give examples of relative clauses and their functions. (Refer to content).  Students identify and label clauses appropriately in sentences provided by teacher.  Students make sentences (orally) and indicate the relative clauses.  Assist students to distinguish between defining and non-defining relative clauses. (Refer to Content).	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)				
RELATIVE CLAUSES:  Defining and Non-		A defining relative clause is not separated from the main sentence by commas. It forms an important part of the sentence.	Students identify and explain defining and non-defining relative clauses in given passages.	Provide a passage for students to identify the defining and non-defining relative clauses.
Defining.		e.g. The boys who came late were punished. (Defining: "who came late" defines the type of boys who were punished).	Guide students to form sentences using defining and non-defining relative clauses.	Students write sentences with defining and non-defining relative clauses.
		A non-defining relative clause is usually separated from the noun it relates to by commas, brackets or dashes. e.g. My sister, who bakes bread, is out of town. Mr. Odum, who teaches in the school, has been promoted		
		Non-defining relative clauses can be left out of sentences without affecting the meaning of the sentences e.g.		
		The policeman, who arrested the thief, was given a prize. (In this case, arresting the thief is only a description and has nothing to do with being given a prize)		
		Another example: Miss Ankomah, who selected the players for the football team, forgot to add my name.		

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2	The student will be able to:	Present Perfect	Revise the Simple Past Tense.	Students write sentences using the Present Perfect
TENSE FORMS	2.2.1 differentiate between the Present Perfect and Present	This tense is used for something that happened only a short time ago.	Introduce the Present Perfect/Present Perfect Continuous Tense Forms	and Present Perfect Continuous Tense Forms.
Present Perfect	Perfect Continuous and use them appropriately in sentences.	e.g. She has written the letter. They have left the house. We have eaten the food.  Present Perfect Continuous: This tense is used to show an action that began in the past and has gone on for sometime.  e.g. She has been reading. You have been watching television. They have been fishing.	using appropriate sentences/situations.  Illustrate and explain the differences between the two tense forms.  Guide students to make up sentences following teacher's examples.  In pairs/groups, students make up sentences following teacher's examples.  In pairs/group students practise the use of the tense forms	
Past Perfect	2.2.2 identify the past perfect form, and use it appropriately.	Past perfect, past perfect continuous Tense forms. The Past Perfect: had + v-ed  e.g. It had rained that morning, so the football match was postponed (earlier time in the past).  He had travelled before I came.	Revise the present perfect tense form.  Introduce the past perfect and the past perfect continuous tense forms.  Illustrate the contrast between the past perfect and past perfect continuous. e.g.  She had written the letter when her mother came in.  She had been writing written the letter before her mother came in.	Students fill in the blanks using the appropriate verb form.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2 CONT'D) TENSE FORMS	The student will be able to:	He <u>had travelled</u> before I came.		
Past Perfect Continuous	2.2.4 identify and use the past perfect continuous in sentences appropriately.	The past perfect continuous (earlier time in the past + progressive).  had + been + v-ing e.g. Mary's house collapsed because it had been raining all night.  She had been telling her children Ananse stories, when her husband arrived.	She had been writing the letter for days when It had been raining all night when the earthquake struck. They had finished the meal when the boys arrived. He had been farming until he moved to the city.  Discuss the difference in meaning between the two forms. Students write sentences to show the contrast between the two forms. The past perfect and the past prefect conterminous  Draw attention to and explain errors of tense when necessary.	Students write sentences using appropriate verb tense forms.  Students answer multiple choice questions based on tense forms.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3 NOUN PHRASES	The student will be able to:  2.3.1 identify the components of a noun phrase.  2.3.2 identify noun phrases in sentences.  2.3.3 use the noun phrase appropriately in speech and in writing.	A noun phrase may control the action of the verb. i.e. acting as subject or object e.g.  All of them do the work at the same time.  The boy left home (noun phrase)  The girl wrote the letter.  NOTE:  The noun phrase may be made up of the determiner and a noun or the determiner, modifier and a noun e.g.  The big table: determiner = 'the' modifier = 'big' noun = 'table'	Revise nouns and phrases.  Students add determiners to various nouns. e.g. the pen, the umbrella, a house.  Guide students to break sentences into subject/predicate and identify nouns/noun phrases.  e.g. subject verb object	Students underline noun phrases in given sentences and indicate whether they are subjects or objects.  Students write short noun phrases as subjects/objects

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 4	The student will be able to:			
SUBJECT-VERB AGREEMENT	2.4.1 identify the relationship between the subject and its verb in a sentence.	Subject/verb relationship in a sentence:	Revise simple sentences on identifying subjects and verbs with students.	Students use pronouns in sentences.
(Either, Neither, None, Nobody, Each, Not One Of them, Everybody)	2.4.2 write/form sentences in which the subjects and verbs agree.	Singular subjects take singular verbs.  The following are singular and take singular verbs: either, neither, none, nobody, each, not one of them, e.g.  Neither of them is good at football.  Nobody is born a criminal.  Each of us has a duty to perform.  Not one of them is dull.  Either of them is likely to come.  None of the players is tired.  "Everybody" has two uses, either as singular or as plural pronoun.	Introduce and explain the relationship between the subject and the verb in a sentence (Refer to Content). Illustrate and discuss with students the use of neither/nobody, etc. as singular pronouns and the verb they take. (Refer to Content)  Students make sentences with the pronouns for discussion.  Draw attention to and explain the use of the pronoun "Everybody" as singular and as plural, e.g.  Everybody pays his/her dues to the secretary. Everybody pay their dues to the secretary.	Students write sentences using either, neither, nobody, each of us, each of them, not one of them, and everybody.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5	The student will be able to:			
CONDITIONAL CLAUSES - TYPE THREE		iii. Perfect Conditional If + Past Perfect + Conditional Perfect e.g. If she had come I would have told her.	Students pick the correct ending to some conditional sentences. Provide possible answers e.g. If it rains, I happy (will be/would be/would have been).  If you studied hard you (will pass/would pass/would have passed). Your exams.  If my father had come we to Accra. (will go/would go/would have gone)	Students make up sentences using "supposing" and "were I to be".  Students give more conditional statements without using "if".  Students match parts of the given conditional sentence.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 6	The student will be able to:			
IDIOMS AND IDIOMATIC EXPRESSIONS	2.6.1 differentiate between idioms and idiomatic expressions.	Idioms are largely phrasal verbs,  A phrasal verb is made up of more than one word including a verb.  The following are some phrasal verbs using the verbs 'take' and 'look' e.g.  She takes after her mother.  He looks up to her mother.  An Idiom is usually made up of a verb and a preposition as above or a verb and an adverb, as below:  hold back hold out hold down	Introduce phrasal verbs and illustrate them in sentences e.g. Esi takes after her mother (resembles).  How did the accident come about? (happen).  Explain that a phrasal verb is normally made up of a verb and a preposition (Refer to content). They are idioms.	Students find examples of idioms/idiomatic expressions for discussion in class and use them in sentences.
	2.6.2 use idioms and idiomatic expressions correctly in speech and writing.	Idiomatic Expressions are fixed expressions. The meaning of such expressions cannot be obtained from the meaning of the individual words in it. e.g. To pull someone's leg = to tease/make fun of the person.  To rain cats and dogs = rain accompanied by thunder and lightening.  In both cases, the individual words in the idioms and idiomatic expressions do not suggest the meanings of either.	Introduce idiomatic expressions using sentences. Explain that idioms are fixed expressions with fixed meanings.  He is not able to make ends meet (unable to provide his needs).  He fell between two stools. (He undertook two things at the same time but did not succeed in either).  Compare idioms and idiomatic expressions and guide pupils to recognise differences.  Students write given phrasal verbs and idioms (explained to them) in sentences.  Students write out some examples of idiomatic expressions with the aid of the dictionary and discuss in class.	Use idioms/idiomatic expressions in a context and let students explain the expressions

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
			ACTIVITIES	
UNIT 7	The students will be able to:			
DIRECT AND REPORTED SPEECH	<ul><li>2.7.1 identify direct and reported speech forms.</li><li>2.7.2 change direct speech into reported speech and vice versa using features that apply to each.</li></ul>	Direct and Reported Speech forms.  Verbs that go with direct and reported speech forms e.g. 'say' 'tell', 'ask', etc.	Revise statements/sentences.  Students give sentences (statements/questions) such as "I am going home", "Dede is eating". etc. and write these on the chalkboard.  Each of the statements or questions above is referred to as "direct speech".  When a person reports what someone has said, the second person's report is referred to as "reported speech".  Introduce verbs that go with reported speech: e.g. say, tell, ask, etc.  Direct: -"I am going home", Anum said. Reported: -Anum said he was going home.  If the direct speech is a question, the reported speech will have "Anum asked" at the beginning or end of the statement.  Students in pairs, one reads a statement on the board (or to make up a new statement), the other reports the statement to the rest of the class. (Use statements and questions to enable students understand the lesson more clearly).	Students change sentences from direct to reported speech and vice versa.
	2.7.3 use direct and reported speech forms appropriately in speech and in writing.	Features of direct speech:  Use quotation and other punctuation marks.	Teacher/ students discuss features of direct speech in written form.  In direct speech the direct words of the speaker are put in quotation marks.	

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
			AGIIIII	
UNIT 7 (CONT'D)	The students will be able to:			
DIRECT AND REPORTED SPEECH		Features of reported speech:  Absence of quotation marks Tense change and Pronoun change.	Students observe the use of quotation marks before and after the statement to show that it is someone else's statement. After the statement comes a comma before "John said".	
		Tense change: Simple Present = Simple Past	Students in turns, to go to the board to write the direct speech of others.	
		Present Continuous = Past Continuous Present Perfect = Past Perfect	Introduce features of the reported speech. e.g.	
		Present Perfect Continuous = Past Perfect Continuous Simple Past = Past Perfect Future Simple = Conditional	"We are going home." They said They were going home.	
		Pronoun Change: 1/you = he/she we/you = they	Show the absence of quotation marks the tense change and the pronoun change.	
		me/you = him/her us/you = them	Students in turns, to go to the board to change direct speeches to reported speeches.	In pairs/groups, students make up sentences both in direct and reported speech.
UNIT 8		Adverbial changes: Now- then Today – yesterday etc.	Draw attention to changes in Adverbs.	
QUESTION AND ANSWER TAGS	2.8.1 identify question and answer tags and use them	Tags are used after statements.	Revise simple auxiliary verbs e.g. Adjo is dancing well.	Students complete given statements with the
	appropriately.	Contracted forms of verbs are used.	Discuss and illustrate the formation of question tags for positive and negative	appropriate question/answer tags.
	2.8.2 use questions and answer tags appropriately in speech and writing.	e.g. He is a footballer, isn't he? - (Negative Question Tag)	statements. (The rule is positive statement + negative tag).	In pairs/groups, students use question/answer tags in
	-1	Yes, he is - Answer Tag (Positive answer) No, he isn't - Answer Tag (Negative answer)	Negative Statement + Positive tag. Following the rules, illustrate and discuss the formation of answer tags.	making oral sentences.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 8 (CONT'D)	The student will be able to:			
QUESTION AND ANSWER TAGS	2.8.2 (Continued)	She is an athlete, isn't she? (Negative Question Tag) Yes, she is - Answer Tag (Positive answer) No, she isn't - Answer Tag (Negative answer)  The question tag is formed with the auxiliary verb. e.g. they are playing, aren't they? (are not they).	Students in pairs write statements and produce question/answer tags appropriately.  Draw attention to reversal of noun/pronoun and verb in answer tags.  Students to practise oral and written exercises of question and answer tags of the various forms in the content.	
		We are Ghanaians, aren't we? (Question Tag) Yes, we are - Answer Tag (Positive) No, we aren't - Answer Tag (Negative)  She has braided her hair, hasn't she? (has she not?)  Negative statements take positive tags.  It is not time for break, is it? You aren't coming with me, are you?  In statements without auxiliary verbs, the tag is formed with the appropriate form of the verb 'do' e.g. She loves football doesn't she?  The boy attended the party, didn't he? She does not have a watch, does she?	Teacher to Note  The concept of Question and Answer Tags is not easy to grasp. The teacher should not rush through teaching the concept. He/She should use practical exercises in addition to teaching/learning materials, to help students understand the concept thoroughly.	

# **SECTION 3**

# **READING**

General Objectives: The student will

- 1. read, understand and derive information from texts of varied nature.
- 2. read and derive moral values from texts.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:			
READING COMPREHENSION	3.1.1 read silently with understanding.	Reading for meaning	<ul> <li>Use questions to obtain information on students' background knowledge of text.</li> <li>Discuss title and/or picture accompanying passage.</li> </ul>	
	3.1.2 recall facts and ideas.	Factual questions based on texts. e.g. Recall	Students read text silently -Individually, in pairs or in groups, - Students discuss and answer questions: factual data and ideas from the text.	
	3.1.3 explain the meaning of vocabulary in context	Meaning of vocabulary in context	Assist students to discuss the unfamiliar words and expressions in their context in selected texts (use the dictionary sparingly).	Students write answers to questions based on texts.

UNIT	SPECIFIC OBJECTIVES	Select suitable texts e.g. passages from course books, stories, poems, plays, newspapers, magazines, selected literature texts.  Complex comprehension issues include the following: - Make predictions - Answer Inferential/ appreciative/speculative questions - Discuss Author's purpose - Discuss Author's line of argument - Explain figurative expressions in context - Distinguish between logical and illogical statements - Draw conclusions - Take a stand and be able to defend it.  Sentence Summary and Continuous Summary - Understanding and identifying main ideas in texts Writing main ideas in full sentences.  Features: knowledge of text Structure: content/function words; main/subordinate/ideas.	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D) READING COMPREHENSION	The student will be able to:  3.14 answer more complex comprehension questions on texts/passages	course books, stories, poems, plays, newspapers, magazines, selected literature texts.  Complex comprehension issues include the following: - Make predictions - Answer Inferential/ appreciative/speculative questions - Discuss Author's purpose - Discuss Author's line of argument - Explain figurative expressions in context - Distinguish between logical and illogical statements - Draw conclusions	Through teacher prepared questions and other follow up questions, students provide answers to show understanding of texts read.  NOTE: Comprehension questions should go beyond information directly contained in the text. Students are expected to learn to make inferences and predictions, identify logical and illogical statements in text/passages read. (See Content) -Derivative questions e.g. Why was Ekua very sad? What will happen next? Etc -Students identify assumptions and conclusions of the text Teachers must again give adequate oral and written practice on more complex comprehension questions (See content)	In pairs/groups, students
UNIT 2	3.1.5 show the literary effect a text has on the reader.		Guide students to identify/discuss the literary effects of texts, e.g. imagery, using appreciative questions.	identify/discuss/write their views on texts.
SUMMARY WRITING OF TEXTS	3.2.1 summarize given text	Summary -Understanding and identifying main ideas in textsWriting main ideas in full sentences. Features: knowledge of text Structure: content/function words; main/subordinate/ideas. Interpreting the summary task e.g.	Select a suitable text for summary.  Students search for main and subsidiary ideas in the text.  Teacher/students discuss main and subordinate ideas identified in texts.  Individual work: Students write their individual notes before writing the summary.  NOTE: Insist on presentation of ideas in complete sentences	Students summarise a given text.

# **SECTION 4 WRITING**

General Objectives: The student will

- 1.
- 2.
- interpret information presented in tabular form.
  present information clearly in tabular form
  generate and organise ideas on specific topics in logical sequence.
  communicate ideas fluently and effectively through writing.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:			
CONSOLIDATION	4.1.1 write a composition using punctuation marks appropriately.	Using upper case and lower case letters, full stops, commas and apostrophe effectively.	Revise the lessons on the use of upper case and lower case letters; the full stop; comma and apostrophe.	
			Set a passage in which upper case letters, full stops, commas and apostrophes have been omitted for students to insert these appropriately.	
			Students write a composition of two paragraphs, each paragraph containing at least five lines, using upper case and lower case letters, full stops, commas and the apostrophe appropriately.	
	4.1.2 write a composition of two paragraphs each of five sentences using the colon and exclamation marks appropriately.	Using the colon and exclamation marks.  Colon: The colon is a punctuation mark used for explaining or giving details of a statement listing items.  Exclamation mark: It is used to express anger, surprise or command.	Teacher/students revise the lesson on the use of the colon and exclamation marks in JH2, Sect. 4 Unit 1.  Students write sentences containing the board the colon and exclamation marks on the board.  Class to comment if colon and exclamation marks have been used correctly in the sentences.	Students write composition on given topics using punctuation marks appropriately.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1 (CONT'D)	The student will be able to:			
CONSOLIDATION	4.1.3 write sentences using inverted commas appropriately.	Inverted commas are used to indicate direct speech.	Assist students to revise the lesson on Direct and Reported Speech at JHS3, Sect. 2, Unit 7.	
			Students to write sentences on the board in the direct speech using inverted commas.	
			Students, change the sentences on the board in to reported speech.	
		Using appropriate punctuation marks and upper and lower case letters correctly in composition.	Teacher and students select a list of topics for composition. Students select the topics they like and write the compositions.	Students wirte several writing exercises to ensure that they practise the skills of punctuation.
			Read the compositions, selects the best ones for the notice or bulletin board, and then gives remedial instructions to students whose compositions were not up to standard.	

UNIT	SPECIFIC OBJECTIVES	The table below is on a number of Headteachers, teachers, workers and students in a school.  GROUP  M F TOTAL  Headteachers 3 5 8 Teachers 6 4 10 Other workers 5 8 13 Students  112 112 224  TOTAL  126 129 225  Developing tables and graphs. A table consists of columns and rows. (Explain columns and rows to pupils)  The rows show the information relating to each of the items in the table. The top row shows the categories considered important to be represented in the table. (See the top row of tables above). The columns also show the information relating to each of the items in the row.  Every table must have a heading/title. The last column shows the totals of each row The last row shows the totals of each Guinter  Selections  Guinter  Selections  Students  Selections  Connum  Class  Connum	TEACHING AND LEARNING ACTIVITIES	EVALUATION			
UNIT 2 WRITING BASED ON NON-VERBAL SOURCES	The student will be able to:  4.2.1 interpret information provided in tables and graphs	Headteachers, tea	achers,			Select a sample of simple tables containing information and help students to interpret the information in the table. (Use table in the content as an example.	
SOURCES	4.2.2 write brief descriptions on given data	Headteachers Teachers Other workers Students  TOTAL  Developing table A table consists of (Explain columns) The rows show the each of the items The top row show considered import the table. (See the above). The columns also relating to each of Every table must The last column show The last row show column. There must be a gorner of the last Language use:	3 6 5 112 126 es and of column and rouse information the total total et al. and the stant et al. and the sta	graphins and ws to produce the information heading the total otals of the information otals of the information heading the total otals of the information otals of the information heading the total otals of the information otals of the information otals of the information otal otal at the information otal otal otal otal otal otal otal otal	8 10 13 224 225 s. drows. pupils) relating to dies desented in ables ormation the row. ng/title. Is of each	Guide students to translate the information in the table into words.  Students bring other tables from books, newspapers, magazines etc to class. Teacher uses these to help the class interpret the tables.  Assist students to develop tables consisting of some information e.g the number of chairs and tables in the classroom belonging to students and teacher.  Select examples for the lesson.  Guide students to translate the information in tables into words.  Students write translations of given tables in groups for class discussion.  Revise mathematical knowledge on graphs and their interpretation.  Guide students to translate information in graphs into words.	Students write description of given graphs/tables for discussion.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 3	The student will be able to:			
DRAWING - PROGRAMME/	4.3.1 identify features of programme/agenda	Features of programme/agenda for formal functions:	Discuss real life programme/agenda with students.	
AGENDA	The student will be able to:  4.3.1 identify features of programme/agenda for formal functions:  Clear headings  4.3.2 draw programme/agenda for formal functions.  Meeting of the J.H.S. Red Cross Society  On MondaySept 1  Venue: Assembly Hall Time: 10 a.m.  AGENDA  1. Opening Prayer 2. Reading of Previous Minutes. 3. Matters Arising 4. New Business: (a) Proposed Excursion (b) New Membership Dues (c) Election of New Officers 5. Other Matters 6. Closing Prayer  NOTE Items on the agenda are usually numbered as in example	Point out the various features and illustrate them. (See example in content)		
		Society	In clubs/groups students draw programmes/agenda for an impending meeting and other club business.	
		Venue: Assembly Hall	meeting and other club business.	
		<u>AGENDA</u>		
		<ol> <li>Reading of Previous Minutes.</li> <li>Matters Arising</li> <li>New Business:         <ul> <li>(a) Proposed Excursion</li> <li>(b) New Membership Dues</li> <li>(c) Election of New Officers</li> </ul> </li> <li>Other Matters</li> </ol>	Groups present programmes/agenda for discussion and correction.	Students produce an agenda for a proposed class meeting.
		Focus on Grammar Use of noun phrase.		

UNIT	The student will be able to:  4.4.1 write minutes of club/society meetings.  Features of Minutes: Clear heading covering name of club, type of meeting (executive, general, etc.), date, venue and time, etc.  Example: Minutes of Meeting of the Executive Committee of the Health Club on Friday 12 <sup>th</sup> September, 2001 at 3.00p.m. in 3A classroom.  (The title and particulars of the meeting are underlined as above)  Sub-heading following agenda.  Clear presentation of decisions, etc.  Use of Language: Formal Signature: Secretary or Writer  Signature of Chairman/President of Club.  Language use: Reported Speech use of Tense Passive Form Nouns and pronouns.  Application letter for a job, into apprenticeship, admission to educational institutions, etc.  Features of Minutes: Clear heading covering name of club, type of meeting (executive, general, etc.), date, venue and time, etc.	ACTIVITIES						
UNIT 4	The student will be able to:							
WRITING MINUTES		Clear heading covering name of club,	Revise the lesson on Programme/Agenda in Unit 3 above.	Students take notes, write minutes on class meetings				
	TING MINUTES  The student will be able to:  4.4.1 write minutes of club/society meetings.  Features of Minutes: Clear heading covering name of type of meeting (executive, genetic.), date, venue and time, etc.  Example: Minutes of Meeting of the Execution of the Health Club on Friday 12 <sup>th</sup> September, 2001 at 3.00p.m. in 3A classroom.  (The title and particulars of the meeting are underlined as above Sub-heading following agenda.  Clear presentation of decisions, Use of Language: Formal Signature: Secretary or Writer  Signature of Chairman/Presider Club.  Language use: Reported Speech use of Tense Passive Form Nouns and pronouns.  Application letter for a job, into apprenticeship, admission to educational institutions, etc.  Features of Formal Letters: Add Date, Recipient's Address, Salus and Particulars and Patterns and Patterns and Passive Formal Letters.		Read a well /prepared school club minutes to class for discussion.					
		Minutes of Meeting of the Executive	Revise 1.4. 3 of JHS3 on the duties of the secretary.					
		Friday 12 <sup>th</sup> September, 2001 at	Point out and illustrate various features and components of minutes using the example in content.					
			Students to hold club/society meetings, appointing secretaries to take down					
		Sub-heading following agenda.	minutes.					
			Club/groups to discuss draft minutes before reading and discussion in class.					
		Formal Signature:	Minutes to be signed by chairman after class approval that the minutes reflect the proceedings of the meeting.					
		Reported Speech use of Tense						
UNIT 5 FUNCTIONAL		apprenticeship, admission to						
WRITING			-Read out a well written formal letter.					
Formal Letters	appropriate features and	Date, Recipient's Address, Salutation, Heading, Body, Subscription,	-Discuss letter with class. Point out features and draw attention to specific points such as purpose of letter, vocabulary and structures used, etcStudents to draft letters inviting					
			members of a club to a meetingStudents to compare and discuss their work in groups.					

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 5 (CONT'D) FUNCTIONAL WRITING Formal Letters  UNIT 6 FUNCTIONAL	The student will be able to:	Use of Language: Formal (non contracted forms), Direct to the point. No irrelevant information No slang.  Layout as follows:  Address  Date  Recipient's Address: e.g. The General Manager Agro Chemicals Co. Ltd. P. O. Box 234, Swedru.  Salutation  Heading (underline)  Body  Subscription  Signature  Full Name	Hold class discussion on writing formal application letters and explain/illustrate areas and points of difficulty.	Students write letters of application for a job in response to the following advertisement:  Wanted The Ampeyo Goldfields Limited wants a number of boys and girls for employment as assistant clerical officers Applicants must be in their final year in the Junior Secondary School.  Interested students must apply immediately giving the following particulars: age, present school, subjects being studied and the type of employment required to:  The Personnel Manager, Ampeyo Goldfields Limited, P.O. Box 3345, Ampeyo.
WRITING  Letters to the Press (Editor)	4.6.1 write letters for publication in magazines/newspapers.	Writing letters for publication in magazines/newspapers. Letters to be brief, direct to the point.  Examples of topics: Causes of Bushfire Drag Substance Abuse by Students, Causes of Environmental Pollution, Why All Households Should Conserve Energy, Teenage Pregnancy, etc.  Formal features and use of language for formal letters (Refer Year 3 Unit 5)	Read samples of letters published in newspapers to class.  Teacher/ students discuss and draw up lists of issues/topics of interest for letters to the Editor. (See examples of topics in content).  Discuss features and emphasise brevity.  Students in groups, write letters to the Editor and read out for class discussion.	Students write a letter to an Editor of a national newspaper on a topical issue.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 7	The student will be able to:			
NARRATIVE WRITING	4.7.1 write short stories for publication in class/school magazines.	Short stories with clearly defined plots/story line and good characterisation.	Read out a published short story or 'teacher-made' story to students.	Students write short stories on any topic of their choice.
Short Stories  UNIT 8		Features of short stories: Title, Plot, Characters (main/minor), Time Limit, Setting, Beginning and End.  Grammar focus Use of language: use of direct speech and appropriate punctuation, use of past tense forms, varied sentence types/formsdialogue, adjectives.	Discuss the story with students, Encouraging them to express their opinions. (Do they like it? Which parts they like/dislike and why?)  Discuss/illustrate various features of a short story, including use of language and punctuation.  Students plan/write the outline of a story of their choice.  Students tell/read their stories briefly following outlines prepared. Point out any flaws and suggest correction.	Students write short stories for class magazines/ bulletin boards.
DEBATES	4.8.1 write debates on given motions.	Writing debates presenting both sides, for/against an argument.  Features: Vocatives, introduction, arguments for/against, taking sides, summary/conclusion.  Paragraphing: Development of points in paragraphs.  Use of language: Formal, persuasive, argumentative, constructive.	Revise the lesson on arguments/speeches/talks in Section 4, Units 4 and 5, JHS 2 and relate to the current lesson on debates.  Discuss and give examples of features relevant to debates.  Class makes a list of topics for debate and selects topic for class debate.  Organise class into four groups: Two groups for the topic and two against it.  Organise debate in class.  Reinforce features through class discussion.	Students write debates on given motion.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 9	The students will be able to:			
DESCRIPTIVE WRITING Events/personalities	4.9.1 describe vividly events and personalities.	Describing events/personalities/e.g. An Open Day/Sports/Games/Quiz Competition.  Features of Descriptive Writing: name/kind of event, date, place, time, participants, activities, colour a i.e. general appearance of participants, decoration, general impressions, etc. Personality – physical appearance, quality position/role in society.  Language use: Appropriate vocabulary e.g. specific adjectives and idioms/idiomatic expressions.  Simple Past Present Perfect, Passive form etc.	Discuss features of descriptive writing.  Discuss a recent school event e.g. a sports and games competition.  In groups, students discuss an event and personality.  Groups present their work for general discussion.  Draw attention to descriptive details e.g. time and place, sequencing, and use of appropriate vocabulary.	Students individually, write a description of a school event/role model.  Students describe an excursion.
UNIT 10				
DICTATION	4.10.1 write dictated passage accurately	Students should be made to write texts that are unfamiliar. No prior reading of text by students is required.  Select suitable text for students' level e.g., paragraphs from reading text; literature books; magazines, newspapers etc  Dictation should be a paragraph or two of 12 lines	Dictate paragraph from reading text.  Students to read over and edit their work before submission for marking	Mark students' work and give feedback

# **SECTION 5**

# LITERATURE/LIBRARY

General Objectives: The student will

- read a variety of texts with including a minimum of 15 story boos. appreciate literature texts. 1.
- 2.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 1	The student will be able to:			
NOVELS	5.1.1 read a novel to determine the Subject matter and theme.	Reading novels to determine the theme and subject matter.	Students work in groups to identify the theme and examine the way the theme develops in the chapters of the text, and present their findings for class discussion.	Students work in groups to write their reactions to novels they read.
	5.1.2 trace the story line/plot.	Development of the plots of novels.		
	5.1.3 describe characters in the novel.	Tracing character development by finding out: what the characters say/do what other characters say about them what the author says about them.	Guide students in pairs to identify the plot,  Students examine the way characters are developed by using the criteria described in content.	Students compare 2 characters in the novel.

UNIT	SPECIFIC OBJECTIVES	CONTENT	TEACHING AND LEARNING ACTIVITIES	EVALUATION
UNIT 2	The student will be able to:			
POETRY	5.2.1 identify the subject matter and the theme of a poem.	Subject matter and theme of a poem	In groups students read a poem, identify the subject matter/theme for discussion.	Students write reactions to poems read/studied.
	5.2.2 identify features that make poems successful (i.e. figures of speech).	Features that make a poem successful i.e. figures of speech.	Students identify features/devices in the poem and state whether the devices are successfully used in the poem.	Students relate poems studied to real life experiences.
	5.2.3 write own poems around themes identified.	Writing own poems around themes identified.	Students write own poems around themes identified.	Students give reasons why they enjoy the poem.
				Students write poems for publication in the school magazine.
UNIT 3				
DRAMA	5.3.1 identify the theme(s) of a play.	Theme(s) of a play read.	Students work in groups to identify themes, characters and roles in a play.	Students relate themes to real life situations.
	5.3.2 determine the roles of the characters.	Development of characters in a play.	Students rehearse the play. Learning of lines.	Students describe a character e.g. the hero.
	5.3.3 comment on the use of language (i.e. words and expressions) in the development of the theme of a play.	Language use (words and expressions) in plays.	Students analyse the roles characters play and present analysis to class.	Students stage the play learnt.
	5.3.4 perform a given play.	Organise rehearsal for a play Choose characters, costumes etc.	Students in pairs/groups, examine the use of certain words and expressions to develop the theme and present to class.	

#### LIBRARY

#### General Objectives:

Students will:

- i. develop the love for reading;
- ii. develop interest in, and acquire the habit of reading for pleasure and for academic purposes;
- v. read for information on various topics.
- vi. read a minimum of 9 books by the end of the year.

#### 2. Specific Objectives:

Students will:

- i. acquire the skills for handling books;
- ii. talk about what they see in books;
- iii. read at least 15 story books;
- iv. express their views on stories read and the characters in them;
- v. talk and write about books read.

#### 3. **General Guidelines on Library Work**:

- (a) Introduce students to books/library.
- (b) Teachers should introduce pupils to books with special emphasis on handling and care.
- (c) Introduce students to the class/school library and how it is organised.
- (d) Students should also be educated on library rules, such as borrowing procedures.

#### I. Starting The Class/School Library

A library could be a room full of books or a simple collection of books neatly arranged in cartons or boxes and available for pupils to read.

Teachers can start a class/school library with scrap-books made by teachers and pupils. Such books should be made with brightly coloured pictures and drawings. Every school should, therefore, be able to start a simple class/school library. Textbooks that are no longer in use and other discarded books could be used to begin a class/school library.

### II. Equipping A Class/School Library

Books for the library could be obtained from other sources like:

The Ghana Education Service (GES).

The Ghana National Association of Teachers (GNAT).

The District Assemblies.

The School Management Committees.

Past Students.

Churches and Other Organisations.

Philanthropists.

Ghana Library Board.

Ghana Book Trust.

and Non-Governmental Organisations (NGOs) such as:

World Vision.

Plan International.

Save the Children Fund.

The Rotary Club.

Valco Fund.

European Economic Community.

Friedrich Ebert Foundation.

Friedrich Nauman Foundation.

Zonta International.

ADRA.

UNICEF/UNESCO, etc.

### | Maintaining The Class/School Library

Teachers must ensure that books in the library are properly kept and maintained. Books that get torn or damaged must be mended promptly. Teachers must also ensure that books do not get lost and pupils must be tasked to prevent thefts.

## IV Generating Interest in Reading

#### Minimum Reading Targets:

Reading is crucial to progress, not only in English, but in all other subjects. One way of encouraging the JHS child to read is to make suitable reading materials available, and set minimum reading targets. As stated in the specific objectives, the target is 15 books for the year. It is expected that given the necessary encouragement, many students will exceed the target.

Teachers should use various other approaches to generate interest in library reading including the following:

- i. making sure children see them reading library and other books;
- ii. giving gists of books read and recommending them to pupils,
- iii. retelling stories read to class.
- iv. giving time for pupils to tell stories read to the class; dramatize part of books read.
- v. dramatizing parts of books (stories) read by pupils; writing short stories.
- vi. giving prizes to pupils who read a lot of books and to those who make remarkable progress in library reading.
- vii. selecting comprehension passages from class library books for terminal examinations and continuous assessment tests and tasks.

## V Checking on Pupils Reading

Teachers should introduce measures to check on pupils'. One way is to introduce a library reading sheet as shown on the next page.

Fitle:	Author:					Nat	ionali	ty:	 	 			
Publisher:		 Year	of Publ	icatio	า:				 		 	<u>.</u>	
iterary Type:		 No. of	Page	s:					 	 	 		
Date Started:		 Date (	Compl	eted:					 	 	  		
Main Characters and Others:													
Summary/Gist of Text:													
The part I like best/don't like and reasons:													

Note:

The teacher should discuss the books read by the children using this format: This is to check on whether they have read the books or not.

# **TEACHING/LEARNING MATERIALS**

**Dusters** 

Wall pictures

Conversation charts

Cardboards

Mannilla cards

Markers

Water ink

Tape recorders

Computers

Printers

Cassettes

CD's

Photocopiers

Exercise books

Pens

Workbooks

'A' 4 paper

Drawing books

Writing books

Jotters

Clay (synthetic)

Coloured chalk

Brushes

Sand trays

Pencils

Workbooks

Textbooks

Library books

Teachers resource packs – (dictionary, textbooks, etc. appropriate for use at the different levels.)

Materials for costumes

Ink

Screens

Projectors

Realia (e.g. toys, vegetables, animals, birds, human beings, fish, etc.)

Desktop computers for Teachers

Laptop computers for pupils/students

Television

Chalk/fomeca boards

# RECOMMENDED TITLES FOR READING

1.	Wizard of Oz	-	Lyman Frank Baum
2.	Invisible Man	-	H.G. Wells
3.	Tale of Two Cities	-	Charles Dickens
4.	Three Musketeers	-	Alex Audre Dumas
5.	Black Beauty	-	Anna Sewell
6.	Pinocchio	-	Colloid C.
7.	Tom Sawyer	-	Mark Twain
8.	David Copperfield	-	Charles Dickens
9.	Great Expectations	-	Charles Dickens
10.	Robinson Crusoe	-	Daniel Defoe
11.	Prince and Pauper	-	Mark Twain
12.	Oliver Twist	-	Charles Dickens
13.	Treasure Island	-	Lewis Stevenson
14.	Heidi	-	Johanna Spyri
15.	Frankenstein	-	Mary Shelley
16.	Alice in Wonderland	-	Lewis Carroll
17.	Arabian Knights	-	Andrew Lang
18.	Gulliver's Travels	-	Jonathan Swift
19.	Pride and Prejudice	-	Jane Austen
20.	Jungle Book	-	Rudyard Kipling
21.	The Cockcrow	-	Step Publishers
22.	The Greedy man and the magi	c drum -	Philip A. Gborsong
23.	Journey to Heaven	-	Thomas Ntumy
24.	Tomorrow and Tomorrow and	Tomorrow -	Thomas Ntumy
25.	The One-eyed Rock	-	Thomas Ntumy
26.	The Strange Man	-	Amu Djoleto
27.	Success City	-	Grace Tagoe

28.	To Have a Son Like You -		Rachel Carnegie
29.	The Pot of Gold Dust & Other Stories -		Jane Osafoa Dankyi
30.	Six Ananse Stories -		S.Y. Manu
31.	The Magic Food Tree & Others Stories	-	Albin K. Korem
32.	Look and Read	-	Emma Afriyie
33.	Home and School	-	Emma Afriyie
34.	Around the African Fire	-	Sarah Opong
35.	The Iguana and the Mosquito	-	Aaron Ofori Atta
36.	The Clever Little Frog	-	Sarah Opong
37.	Afua Becomes a Pilot	-	Aania L.S. Seade
38.	The Young Detectives	-	Yaw Ababio Boateng
39.	Serwa and Ofosu	-	Elidah B. Chisha
40.	Journey to Heaven	-	Thomas Ntumy
41.	King Forever	-	Cyprian Ekwensi
42.	The Gold Diggers	-	Kwasi Koranteng
43.	Azasu, Son of the Hunter	-	Nico Kofi Adiku
44.	The Discovery of Palm Wine and Other	Stories -	Jane Osafoa Dankyi
45.	Whose fault is it, Parents or Children?	-	Edward Michael Effah
46.	Mr. Sha-Sha the controversial man	-	Edward Michael Effah

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